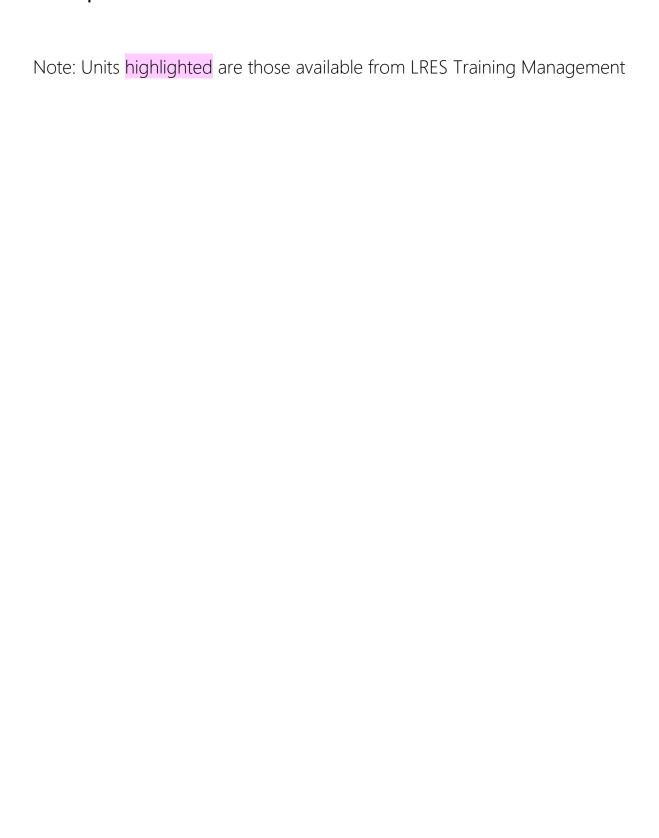# Community Services and Property Services Training Package Qualification Packaging based on Unit Resources Available from LRES Training Management

Last Updated: Saturday, 23 December 2023

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Complete Qualifications

Note: Units highlighted are those available from LRES Training Management

CHCSS00114 - Entry into Care Roles Skill Set (Release 1)

Units of competency

HLTINF001 - Comply with infection prevention and control policies and procedures	Core
CHCCCS015 - Provide individualised support	Core
HLTWHS002 - Follow safe work practices for direct client care	Core

CHCSS00097 - Individual Support - Ageing Skill Set (Release 1)

Units of competency

CHCAGE001 - Facilitate the empowerment of older people	Core
CHCCCS011 - Meet personal support needs	Core
CHCAGE005 - Provide support to people living with dementia	Core

CHC33015 - Certificate III in Individual Support (Release 4)

Packaging Rules

Total number of units = 13

- 7 core units
- 6 elective units, consisting of:

- at least 4 units from the electives listed below, at least 2 units must be from those units listed under Groups A, B or C
- up to 2 units from the electives listed below, any endorsed Training Package or accredited course – these units must be relevant to the work outcome

Any combination of electives that meets the rules above can be selected for the award of the *Certificate III in Individual Support*. Where appropriate, electives may be packaged to provide a qualification with a specialisation.

Packaging for each specialisation:

All Group A electives must be selected for award of the *Certificate III in Individual Support* (*Ageing*) and all remaining electives must be selected from Group D.

All Group B electives must be selected for award of the *Certificate III in Individual Support (Disability)*.

At least four units from Group C electives must be selected for award of the *Certificate III in Individual Support (Home and Community)*.

Where two specialisations are completed award of the qualification would read *Certificate III in Individual Support (Ageing, Home and Community)*.

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

CHCCCS015	Provide individualised support
CHCCCS023	Support independence and well being
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
CHCLEG001	Work legally and ethically
HLTAAP001	Recognise healthy body systems
HLTWHS002	Follow safe work practices for direct client care

Elective units

Group A electives – AGEING specialisation (4 units)

CHCAGE001	Facilitate the empowerment of older people
CHCAGE005	Provide support to people living with dementia
CHCCCS011	Meet personal support needs
HLTINF001	Comply with infection prevention and control policies and procedures

Group B electives – DISABILITY specialisation (5 units)

CHCDIS001	Contribute to ongoing skills development using a strengths-based approach
CHCDIS002	Follow established person-centred behaviour supports
CHCDIS003	Support community participation and social inclusion
CHCDIS007	Facilitate the empowerment of people with disability
HLTINF001	Comply with infection prevention and control policies and procedures

Group C electives – HOME AND COMMUNITY specialisation (4 units)

CHCAGE001	Facilitate the empowerment of older people
OR	
CHCDIS007	Facilitate the empowerment of people with disability
Plus all of the following units:	
CHCCCS011	Meet personal support needs
CHCCCS025	Support relationships with carers and families
CHCHCS001	Provide home and community support services

Group D AGED CARE

CHCAGE002	Implement falls prevention strategies
CHCCCS001	Address the needs of people with chronic disease
CHCCCS013	Provide basic foot care
CHCCCS017	Provide loss and grief support
CHCCCS021	Respond to suspected abuse
CHCCCS025	Support relationships with carers and families
CHCCCS026	Transport individuals
CHCDIS001	Contribute to ongoing skills development using a strengths-based approach
CHCDIS002	Follow established person-centred behaviour supports
CHCDIS003	Support community participation and social inclusion
CHCDIS004	Communicate using augmentative and alternative communication strategies
CHCDIS007	Facilitate the empowerment of people with disability
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCGRP001	Support group activities
CHCHCS001	Provide home and community support services
CHCLAH003	Participate in planning, implementation and monitoring of individual leisure and health programs
CHCMHS001	Work with people with mental health issues

CHCPAL001	Deliver care services using a palliative approach
HLTAHA001	Assist with an allied health program
HLTAHA019	Assist with the monitoring and modification of meals and menus according to individualised plans
HLTAID003	Provide first aid
HLTHPS006	Assist clients with medication
HLTINF001	Comply with infection prevention and control policies and procedures
HLTOHC003	Apply and manage use of basic oral health products
HLTOHC004	Provide or assist with oral hygiene

Other electives

CHCADV001	Facilitate the interests and rights of clients
CHCAGE002	Implement falls prevention strategies
CHCAGE006	Provide food services
CHCAOD001	Work in an alcohol and other drugs context
CHCCCS001	Address the needs of people with chronic disease
CHCCCS006	Facilitate individual service planning and delivery
CHCCCS009	Facilitate responsible behaviour
CHCCCS013	Provide basic foot care
CHCCCS017	Provide loss and grief support
CHCCCS021	Respond to suspected abuse
CHCCCS022	Facilitate independent travel
CHCCCS024	Support individuals with autism spectrum disorder
CHCCCS026	Transport individuals
CHCDIS004	Communicate using augmentative and alternative communication strategies
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCECD001	Analyse and apply information that supports employment and career development
CHCECD002	Deliver and monitor contracted employment services
CHCEDU005	Work with clients to identify financial literacy education needs
CHCEDU006	Improve clients' fundamental financial literacy skills
CHCGRP001	Support group activities
CHCINM002	Meet community information needs
CHCLAH001	Work effectively in the leisure and health industries
CHCLAH002	Contribute to leisure and health programming
CHCLAH003	Participate in planning, implementation and monitoring of individual leisure and health programs
CHCLLN001	Respond to client language, literacy and numeracy needs
CHCMHS001	Work with people with mental health issues
CHCPAL001	Deliver care services using a palliative approach
CHCPRP001	Develop and maintain networks and collaborative partnerships
CHCPRP003	Reflect on and improve own professional practice
CHCPRT002	Support the rights and safety of children and young people
CHCSET001	Work with forced migrants

CHCSOH001	Work with people experiencing or at risk of homelessness
CHCYTH001	Engage respectfully with young people
HLTAHA018	Assist with planning and evaluating meals and menus to meet recommended dietary guidelines
HLTAHA019	Assist with the monitoring and modification of meals and menus according to individualised plans
HLTAID003	Provide first aid
HLTHPS006	Assist clients with medication
HLTINF001	Comply with infection prevention and control policies and procedures
HLTOHC001	Recognise and respond to oral health issues
HLTOHC002	Inform and support patients and groups about oral health
HLTOHC003	Apply and manage use of basic oral health products
HLTOHC004	Provide or assist with oral hygiene
HLTOHC005	Use basic oral health screening tools
BSBCUS301	Deliver and monitor a service to customers
BSBINM201	Process and maintain workplace information
BSBMED301	Interpret and apply medical terminology appropriately
BSBWOR204	Use business technology
BSBWOR301	Organise personal work priorities and development
SITHCCC201	Produce dishes using basic methods of cookery
SITHCCC307	Prepare food to meet special dietary requirements
TLIC1051A	Operate commercial vehicle
TLIC3011	Transport passengers with disabilities
TLIH2001A	Interpret road maps and navigate pre-determined routes

CPP51119 - Diploma of Property (Agency Management) (Release 1)

Packaging Rules

To achieve this qualification, competency must be demonstrated in:

- 12 units of competency:

- 7 core units
- 5 elective units.

The elective units must ensure the integrity of the Australian Qualifications Framework (AQF) qualification alignment, contribute to a valid, industry-supported vocational outcome and are to be chosen as follows:

- a minimum of 3 elective units must be chosen from the elective units listed below
- up to 2 elective units may be chosen that are packaged in other current Diploma or Advanced Diploma Training Package qualifications provided they do not duplicate the outcome of another unit chosen for the qualification.

Core units	
CPPREP5001	Manage compliance in the property industry
CPPREP5002	Establish and monitor property industry trust account management practices
CPPREP5003	Manage ethical practice in the property industry
CPPREP5004	Manage a safe workplace in the property industry
CPPREP5005	Manage teams in the property industry
CPPREP5006	Manage operational finances in the property industry
CPPREP5007	Develop a strategic business plan in the property industry
Elective units	
BSBADV507	Develop a media plan
BSBHRM505	Manage remuneration and employee benefits
BSBHRM513	Manage workforce planning
BSBHRM604	Manage employee relations
BSBMGT502	Manage people performance
BSBMGT517	Manage operational plan
BSBMGT605	Provide leadership across the organisation
BSBMKG507	Interpret market trends and developments
CPPREP4507	Provide property sustainability information in real estate
CPPREP5008	Market the property agency
CPPREP5009	Develop a marketing and service strategy in real estate
CPPREP5010	Manage customer service activities in the property industry

CPP51119 - Diploma of Property (Agency Management) (Release 3)

Packaging Rules

To achieve this qualification, competency must be demonstrated in:

- 12 units of competency:

- 7 core units
- 5 elective units.

The elective units must ensure the integrity of the Australian Qualifications Framework (AQF) qualification alignment, contribute to a valid, industry-supported vocational outcome and are to be chosen as follows:

- a minimum of 3 elective units must be chosen from the elective units listed below
- up to 2 elective units may be chosen that are packaged in other current Diploma or Advanced Diploma Training Package qualifications provided they do not duplicate the outcome of another unit chosen for the qualification.

Core units	
CPPREP5001	Manage compliance in the property industry
CPPREP5002	Establish and monitor property industry trust account management practices
CPPREP5003	Manage ethical practice in the property industry
CPPREP5004	Manage a safe workplace in the property industry
CPPREP5005	Manage teams in the property industry
CPPREP5006	Manage operational finances in the property industry
CPPREP5007	Develop a strategic business plan in the property industry
Elective units	
BSBADV507	Develop a media plan
BSBHRM524	Coordinate workforce plan implementation
BSBHRM528	Coordinate remuneration and employee benefits
BSBHRM604	Manage employee relations
BSBLDR522	Manage people performance
BSBLDR602	Provide leadership across the organisation
BSBMKG507	Interpret market trends and developments
BSBMKG543	Plan and interpret market research
BSBOPS502	Manage business operational plans
CPPREP4507	Provide property sustainability information in real estate
CPPREP5008	Market the property agency
CPPREP5009	Develop a marketing and service strategy in real estate
CPPREP5010	Manage customer service activities in the property industry
CPPREP5311	Develop and maintain rural property market knowledge and intelligence

Incomplete Qualifications

Note: Units highlighted are those available from LRES Training Management

CHCSS00081 - Induction to Disability (Release 1)

Units of competency

CHCCOM005 - Communicate and work in health or community services	Core
CHCDIS007 - Facilitate the empowerment of people with disability	Core
CHCCCS015 - Provide individualised support	Core
HLTWHS002 - Follow safe work practices for direct client care	Core

CHCSS00066 - Client-oriented service delivery skill set (Release 3)

Units of competency

CHCCCS015 - Provide individualised support	Core
CHCCCS025 - Support relationships with carers and families	Core
CHCCOM002 - Use communication to build relationships	Core
CHCMGT001 - Develop, implement and review quality framework	Core

CPP20319 - Certificate II in Technical Security (Release 1)

Packaging Rules

To achieve this qualification, competency must be demonstrated in:

- 12 units of competency
- 4 core units
- 8 elective units.

Electives must be chosen as follows:

- a minimum of 3 units from Group A
- up to 5 units from Groups A, B or C not already selected
- up to 1 unit may be selected from any Training Package, as long as it contributes to a valid, industry-supported vocational outcome and maintains the AQF level of this qualification.

An asterisk against a unit code listed below indicates that there are prerequisite requirements that must be met when packaging the qualification. Users are referred to the list of units with prerequisite unit requirements available for this purpose in the Training Package Implementation Guide.

Core Units	
CPCCWHS1001	Prepare to work safely in the construction industry
CPPSEC2101	Apply effective communication skills to maintain security
CPPSEC2105	Provide quality services to a range of security clients
ICTWHS204	Follow work health and safety and environmental policies and procedures
Elective Units	
Group A: Technical Field of Work	
CPPSEC2021	Install security equipment and systems
CPPSEC2022	Install electronic locks and locking systems
CPPSEC2023	Install video surveillance systems and equipment
CPPSEC2025	Sell security products and services
CPPSEC2026	Perform routine maintenance on security equipment and systems
ICTTEN202	Use hand and power tools
Group B: Cabling Field of Work	
ICTCBL236 *	Install, maintain and modify customer premises communications cabling: ACMA Restricted Rule
ICTCBL237 *	Install, maintain and modify customer premises communications cabling: ACMA Open Rule
ICTCBL301	Install, terminate and certify structured cabling installation
ICTTEN201	Use electrical skills in telecommunications work
Group C: General	

CPPSEC2024	Monitor and respond to electronic information from security equipment and systems
CPPSEC3037	Test installed security equipment and systems
CPPSEC3047	Provide estimate and quote on security system installations
ICTTEN207	Install and test internet protocol devices in convergence networks

CHC32015 - Certificate III in Community Services (Release 2)

Packaging Rules

Total number of units = 12

- 5 core units
- 7 elective units, consisting of:

- at least 5 units from the electives listed below
- up to 2 units from the electives listed below, any endorsed Training Packages or accredited courses – these units must be relevant to the work outcome

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

CHCCCS016	Respond to client needs
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTWHS002	Follow safe work practices for direct client care
HLTWHS006	Manage personal stressors in the work environment

Elective units

CHCADV001	Facilitate the interests and rights of clients
CHCAGE001	Facilitate the empowerment of older people
CHCAOD001	Work in an alcohol and drugs context
CHCAOD002	Work with clients who are intoxicated
CHCAOD003	Provide needle and syringe services
CHCCCS005	Conduct individual assessments
CHCCCS009	Facilitate responsible behaviour
CHCCCS015	Provide individualised support
CHCCCS017	Provide loss and grief support
CHCCCS019	Recognise and respond to crisis situations
CHCCCS023	Support independence and wellbeing
CHCCCS028	Provide client-centred support to people in crisis
CHCCDE001	Support participative planning processes
CHCCDE003	Work within a community development framework
CHCCDE004	Implement participation and engagement strategies
CHCCOM001	Provide first point of contact
CHCDFV001	Recognise and respond appropriately to domestic and family violence
CHCDIS007	Facilitate the empowerment of people with disability
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCEDU003	Provide sexual and reproductive health information to clients
CHCEDU005	Work with clients to identify financial literacy education needs

CHCEDU009	Provide parenting, health and well-being education
CHCGRP001	Support group activities
CHCMHS001	Work with people with mental health issues
CHCPOL001	Contribute to the review and development of policies
CHCPRP001	Develop and maintain networks and collaborative partnerships
CHCPRT001	Identify and respond to children and young people at risk
CHCSET001	Work with forced migrants
CHCSET002	Undertake bicultural work with forced migrants in Australia
CHCSOH001	Work with people experiencing or at risk of homelessness
CHCVOL001	Be an effective volunteer
CHCYTH001	Engage respectfully with young people
CHCYTH003	Support young people to create opportunities in their lives
HLTAID003	Provide first aid
HLTAID005	Provide first aid in remote situations
BSBINM301	Organise workplace information
BSBWOR301	Organise personal work priorities and development
CUECOR01C	Manage own work and learning
TAEDEL301A	Provide work skill instruction

CHC32015 - Certificate III in Community Services (Release 2)

Packaging Rules

Total number of units = 17

- 15 core units
- 2 elective units, consisting of:

- 1 unit from the list below
- 1 unit from the electives listed below, elsewhere in the CHC Community Services Training Package, or any other current Training Package or accredited course.

The selection of electives chosen must be guided by the job outcome sought, local sector requirements and the complexity of skills appropriate to the AQF level of this qualification.

Core Units	
CHCECE030	Support inclusion and diversity
CHCECE031	Support children's health, safety and wellbeing
CHCECE032	Nurture babies and toddlers
CHCECE033	Develop positive and respectful relationships with children
CHCECE034	Use an approved learning framework to guide practice
CHCECE035	Support the holistic learning and development of children
CHCECE036	Provide experiences to support children's play and learning
CHCECE037	Support children to connect with the natural environment
CHCECE038	Observe children to inform practice
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures
CHCECE055	Meet legal and ethical obligations in children's education and care
CHCECE056	Work effectively in children's education and care
CHCPRT001	Identify and respond to children and young people at risk
HLTAID012	Provide First Aid in an education and care setting
HLTWHS001	Participate in workplace health and safety
Elective Units	
BSBSTR401	Promote innovation in team environments
BSBSUS411	Implement and monitor environmentally sustainable work practices
CHCDIV001	Work with diverse people
CHCECE039	Comply with family day care administration requirements
CHCECE040	Attend to daily functions in home-based child care
CHCPRP003	Reflect on and improve own professional practice
CHCSAC009	Support the holistic development of children in school age care
HLTFSE001	Follow basic food safety practices

CHC43115 - Certificate IV in Disability (Release 2)

Packaging Rules

Total number of units = 14

- 11 core units
- 3 elective units, consisting of:

- at least 2 units from the electives listed below
- up to 1 unit from the electives listed below, any endorsed Training Package or accredited course – these units must be relevant to the work outcome

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

CHCCCS015	Provide individualised support
CHCDIS002	Follow established person-centred behaviour supports
CHCDIS005	Develop and provide person-centred service responses
CHCDIS007	Facilitate the empowerment of people with disability
CHCDIS008	Facilitate community participation and social inclusion
CHCDIS009	Facilitate ongoing skills development using a person-centred approach
CHCDIS010	Provide person-centred services to people with disability with complex needs
CHCDIV001	Work with diverse people
CHCLEG003	Manage legal and ethical compliance
HLTAAP001	Recognise healthy body systems
HLTWHS002	Follow safe work practices for direct client care

Elective units

CHCADV001	Facilitate the interests and rights of clients
CHCADV002	Provide advocacy and representation services
CHCAGE001	Facilitate the empowerment of older people
CHCAGE003	Coordinate services for older people
CHCAGE005	Provide support to people living with dementia
CHCAOD001	Work in an alcohol and other drugs context
CHCCCS001	Address the needs of people with chronic disease
CHCCCS004	Assess co-existing needs
CHCCCS005	Conduct individual assessments
CHCCCS006	Facilitate individual service planning and delivery
CHCCCS007	Develop and implement service programs
CHCCCS008	Develop strategies to address unmet needs
CHCCCS010	Maintain a high standard of service
CHCCCS011	Meet personal support needs

CHCCCS017	Provide loss and grief support
CHCCCS018	Provide suicide bereavement support
CHCCCS019	Recognise and respond to crisis situations
CHCCCS021	Respond to suspected abuse
CHCCCS023	Support independence and wellbeing
CHCCCS024	Support individuals with autism spectrum disorder
CHCCCS025	Support relationships with carers and families
CHCCCS026	Transport individuals
CHCCCS027	Visit client residence
CHCCOM002	Use communication to build relationships
CHCDIS004	Communicate using augmentative and alternative communication strategies
CHCDIS006	Develop and promote positive person-centred behaviour supports
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCDIV003	Manage and promote diversity
CHCECD001	Analyse and apply information that supports employment and career development
CHCECD002	Deliver and monitor contracted employment services
CHCEDU001	Provide community focussed health promotion and prevention strategies
CHCEDU003	Provide sexual and reproductive health information to clients
CHCEDU004	Develop, implement and review sexual and reproductive health education programs
CHCEDU005	Work with clients to identify financial literacy education needs
CHCEDU006	Improve clients' fundamental financial literacy skills
CHCEDU007	Provide group education on consumer credit and debt
CHCHCS001	Provide home and community support services
CHCHCS002	Coordinate and monitor home based support
CHCINM001	Meet statutory and organisation information requirements
CHCLAH001	Work effectively in the leisure and health industries
CHCLAH002	Contribute to leisure and health programming
CHCLAH003	Participate in the planning, implementation and monitoring of individual leisure and health programs
CHCLLN001	Respond to client language, literacy and numeracy needs
CHCMGT001	Develop, implement and review quality framework
CHCMGT002	Manage partnership agreements with service providers
CHCMHS001	Work with people with mental health issues
CHCPAL001	Deliver care services using a palliative approach
CHCPAL002	Plan for and provide care services using a palliative approach
CHCPRP001	Develop and maintain networks and collaborative partnerships
CHCPRT002	Support the rights and safety of children and young people
CHCSET001	Work with forced migrants
CHCSOH001	Work with people experiencing or at risk of homelessness
CHCVOL003	Recruit, induct and support volunteers
CHCYTH001	Engage respectfully with young people
HLTAAP002	Confirm physical health status
HLTFSE001	Follow basic food safety practices

HLTHPS006	Assist clients with medication
HLTHPS007	Administer and monitor medications
HLTOHC001	Recognise and respond to oral health issues
HLTOHC002	Inform and support patients and groups about oral health
HLTOHC003	Apply and manage use of basic oral health products
HLTOHC004	Provide or assist with oral hygiene
HLTOHC005	Use basic oral health screening tools
HLTOHC006	Apply fluoride varnish
HLTWHS003	Maintain work health and safety
HLTWHS004	Manage work health and safety
BSBFIM501	Manage budgets and financial plans
BSBFLM306	Provide workplace information and resourcing plans
BSBINM201	Process and maintain workplace information
BSBLDR402	Lead effective workplace relationships
BSBMGT401	Show leadership in the workplace
BSBMGT406	Plan and monitor continuous improvement
BSBWOR204	Use business technology
TAEDEL402A	Plan, organise and facilitate learning in the workplace
TAEDEL404A	Mentor in the workplace

CHC43015 - Certificate IV in Ageing Support (Release 2)

Packaging Rules

Total number of units = 18

- 15 core units
- 3 elective units, consisting of:

- at least 2 units from the electives listed below
- up to 1 unit from the electives listed below, any endorsed Training Package or accredited course – these units must be relevant to the work outcome

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

CHCADV001	Facilitate the interests and rights of clients
CHCAGE001	Facilitate the empowerment of older people
CHCAGE003	Coordinate services for older people
CHCAGE004	Implement interventions with older people at risk
CHCAGE005	Provide support to people living with dementia
CHCCCS006	Facilitate individual service planning and delivery
CHCCCS011	Meet personal support needs
CHCCCS023	Support independence and wellbeing
CHCCCS025	Support relationships with carers and families
CHCDIV001	Work with diverse people
CHCLEG003	Manage legal and ethical compliance
CHCPAL001	Deliver care services using a palliative approach
CHCPRP001	Develop and maintain networks and collaborative partnerships
HLTAAP001	Recognise healthy body systems
HLTWHS002	Follow safe work practices for direct client care

Electives units

CHCAGE002	Implement falls prevention strategies
CHCAGE006	Provide food services
CHCAOD001	Work in an alcohol and other drugs context
CHCCCS001	Address the needs of people with chronic disease
CHCCCS007	Develop and implement service programs
CHCCCS010	Maintain a high standard of service
CHCCCS017	Provide loss and grief support
CHCCCS018	Provide suicide bereavement support
CHCCCS019	Recognise and respond to crisis situations
CHCCCS021	Respond to suspected abuse
CHCCCS022	Facilitate independent travel
CHCCCS026	Transport individuals

CHCCOM002	Use communication to build relationships
CHCDIS004	Communicate using augmentative and alternative communication strategies
CHCDIS007	Facilitate the empowerment of people with disability
CHCDIS008	Facilitate community participation and social inclusion
CHCDIS009	Facilitate ongoing skills development using a person-centred approach
CHCDIS010	Provide person-centred services to people with disability with complex needs
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCDIV003	Manage and promote diversity
CHCEDU002	Plan health promotion and community intervention
CHCHCS002	Coordinate and monitor home based support
CHCINM001	Meet statutory and organisation information requirements
CHCLLN001	Respond to client language, literacy and numeracy needs
CHCMGT001	Develop, implement and review quality framework
CHCMGT002	Manage partnership agreements with services providers
CHCMGT006	Coordinate client directed services
CHCMHS001	Work with people with mental health issues
CHCPAL002	Plan for and provide care services using a palliative approach
CHCPAS001	Plan for the provision of pastoral and spiritual care
CHCPAS002	Provide pastoral and spiritual care
CHCSET001	Work with forced migrants
CHCSOH001	Work with people experiencing or at risk of homelessness
HLTAAP002	Confirm physical health status
HLTAHA013	Provide support in dysphagia management
HLTAHA018	Assist with planning and evaluating meals and menus to meet recommended dietary guidelines
HLTAHA019	Assist with the monitoring and modification of meals and menus according to individualised plans
HLTAHA021	Assist with screening and implementation of therapeutic diets
HLTAID003	Provide first aid
HLTAID006	Provide advanced first aid
HLTFSE001	Follow basic food safety practices
HLTHPS006	Assist clients with medication
HLTHPS007	Administer and monitor medications
HLTOHC002	Inform and support patients and groups about oral health
HLTOHC003	Apply and manage use of basic oral health products
HLTOHC004	Provide or assist with oral hygiene
HLTOHC005	Use basic oral health screening tools
HLTOHC006	Apply fluoride varnish
HLTWHS003	Maintain work health and safety
HLTWHS004	Manage work health and safety
BSBFIM501	Manage budgets and financial plans
BSBFLM306	Provide workplace information and resourcing plans
BSBINM201	Process and maintain workplace information
BSBLDR402	Lead effective workplace relationships
BSBMGT401	Show leadership in the workplace

BSBMGT406	Plan and monitor continuous improvement
BSBWOR204	Use business technology
TAEDEL402A	Plan, organise and facilitate learning in the workplace
TAEDEL404A	Mentor in the workplace

CHC42015 - Certificate IV in Community Services (Release 2)

Packaging Rules

Total number of units = 15

- 7 core units
- 8 elective units, consisting of:

- at least 6 units from the electives listed below
- up to 2 units from the electives listed below, any endorsed Training Package or accredited course – these units must be relevant to the work outcome

Any combination of electives that meets the rules above can be selected for the award of the *CHC42015Certificate IV in Community Services*. Where appropriate, electives may be packaged to provide a qualification with a specialisation.

Packaging for specialisation:

At least 5 units from Group A electives must be selected for award of *CHC42015 Certificate IV in Community Services (Relationship Education)*.

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units	
CHCADV001	Facilitate the interests and rights of clients
CHCCCS004	Assess co-existing needs
CHCCOM002	Use communication to build relationships
CHCDIV001	Work with diverse people
CHCLEG001	Work legally and ethically
CHCPRP001	Develop and maintain networks and collaborative partnerships
HLTWHS003	Maintain work health and safety

Elective units Group A electives – RELATIONSHIP EDUCATION specialisation	
CHCDFV001	Recognise and respond appropriately to domestic and fam
CHCEDU009	Provide parenting, health and well-being education
CHCEDU010	Prepare and evaluate relationship education programs
CHCEDU011	Work with parents or carers of very young children
CHCEDU012	Facilitate couple processes in group work
CHCFAM003	Support people to improve relationships
CHCGRP002	Plan and conduct group activities
CHCGRP003	Plan, facilitate and review psycho-educational groups

CHCGRP004	Deliver structured programs	
TAEDEL401A	Plan, organise and deliver group-based learning	

Other Elective units

CHCADV002	Provide advocacy and representation services
CHCADV003	Represent clients in court
CHCAGE001	Facilitate the empowerment of older people
CHCAOD001	Work in an alcohol and other drugs context
CHCAOD003	Provide needle and syringe services
CHCAOD005	Provide alcohol and/or other drugs withdrawal services
CHCCCS001	Address the needs of people with chronic disease
CHCCCS003	Increase the safety of individuals at risk of suicide
CHCCCS006	Facilitate individual service planning and delivery
CHCCCS008	Develop strategies to address unmet needs
CHCCCS009	Facilitate responsible behaviour
CHCCCS010	Maintain high standard of service
CHCCCS014	Provide brief interventions
CHCCCS015	Provide individualised support
CHCCCS017	Provide loss and grief support
CHCCCS018	Provide suicide bereavement support
CHCCCS019	Recognise and respond to crisis situations
CHCCCS020	Respond effectively to behaviours of concern
CHCCCS021	Respond to suspected abuse
CHCCCS027	Visit client residence
CHCCCS028	Provide client-centered support to people in crisis
CHCCCS030	Determine and respond to carer needs
CHCCDE003	Work within a community development framework
CHCCDE004	Implement participation and engagement strategies
CHCCDE005	Develop and support relevant community resources
CHCCDE006	Work to empower Aboriginal and/or Torres Strait Islander communities
CHCCDE007	Develop and provide community projects
CHCCOM001	Provide first point of contact
CHCCSM005	Develop, facilitate and review all aspects of case management
CHCDEV001	Confirm client developmental status
CHCDFV004	Provide domestic and family violene support in Aboriginal and Torres Strait Islander communities
CHCDFV005	Provide domestic and family violence support in non-English speaking background communities
CHCDIS001	Contribute to ongoing skills development using a strengths-based approach
CHCDIS004	Communicate using augmentative and alternative communication strategies
CHCDIS007	Facilitate the empowerment of people with disability
CHCDIS008	Facilitate community participation and social inclusion

CHCDIS010	Provide person centred services to people with disability with complex needs
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCEDU003	Provide sexual and reproductive health information to clients
CHCEDU005	Work with clients to identify financial literacy education needs
CHCEDU006	Improve clients fundamental financial literacy skills
CHCEDU007	Provide group education on consumer credit and debt
CHCFAM001	Operate in a family law environment
CHCFAM004	Facilitate changeovers
CHCFAM005	Facilitate and monitor contact
CHCFAM006	Assist families to self-manage contact
CHCFAM009	Facilitate family intervention strategies
CHCFAM010	Provide intervention support to families
CHCGMB001	Assess the needs of clients with problem gambling issues
CHCINM002	Meet community information needs
CHCLEG002	Interpret legal information
CHCLLN001	Respond to client language, literacy and numeracy needs
CHCMED001	Prepare for mediation
CHCMED002	Facilitate mediation
CHCMED003	Consolidate and conclude mediation
CHCMGT005	Facilitate workplace debriefing and support processes
CHCMGT006	Coordinate client directed services
CHCMHS001	Work with people with mental health issues
CHCMHS003	Provide recovery oriented mental health services
CHCMHS011	Assess and promote social, emotional and physical wellbeing
CHCPAL001	Deliver care services using a palliative approach
CHCPAL002	Plan for and provide care services using a palliative approach
CHCPAS001	Plan for the provision of pastoral and spiritual care
CHCPAS002	Provide pastoral and spiritual care
CHCPOL001	Contribute to the review and development of policies
CHCPRP003	Reflect on and improve own professional practice
CHCPRP005	Engage with health professionals and the health system
CHCPRT001	Identify and respond to children and young people at risk
CHCPRT002	Support the rights and safety of children and young people
CHCPRT003	Work collaboratively to maintain an environment safe for children and young people
CHCSET001	Work with forced migrants
CHCSET002	Undertake bicultural work with forced migrants in Australia
CHCSOH001	Work with people experiencing or at risk of homelessness
CHCSOH002	Manage and maintain tenancy agreements and services
CHCSOH010	Work with clients within the social housing system
CHCVOL002	Lead volunteer teams
CHCVOL003	Recruit, induct and support volunteers
CHCVOL004	Manage volunteer workforce development
CHCYTH001	Engage respectfully with young people
CHCYTH002	Work effectively with young people in the youth work context

CHCYTH003	Support young people to create opportunities in their lives
HLTAID003	Provide first aid
HLTWHS006	Manage personal stressors in the work environment
BSBATSIL412	Participate effectively as a Board member
BSBGOV401	Implement Board member responsibilities
BSBHRM405	Support the recruitment, selection and induction of staff
BSBLDR403	Lead team effectiveness
BSBLED401	Develop teams and individuals
BSBMGT401	Show leadership in the workplace
BSBMGT403	Implement continuous improvement
CPPDSM3014A	Undertake property inspection
CPPDSM4028A	Identify and analyse risks and opportunities in the property industry
CPPDSM4074A	Select and appoint contractors in the property industry
PSPETHC301B	Uphold the values and principles of public service
PSPGOV414A	Provide workplace mentoring
PSPGOV415A	Provide workplace coaching
PSPGOV422A	Apply government processes
PSPLEGN301B	Comply with legislation in the public sector
TAEDEL402A	Plan, organise and facilitate learning in the workplace
TAEDEL404A	Mentor in the workplace

CHC43515 - Certificate IV in Mental Health Peer Work (Release 2)

Packaging Rules

Total number of units = 15

- 8 core units
- 7 elective units, consisting of:

- at least 5 units from the electives listed below
- up to 2 units from the electives listed below, any endorsed Training Package or accredited course – these units must be relevant to the work outcome

Any combination of electives that meets the rules above can be selected for the award of the *Certificate IV in Mental Health Peer Work.* Where appropriate, electives may be packaged to provide a qualification with a specialisation.

Packaging for each specialisation:

All Group A electives must be selected for award of the *Certificate IV in Mental Health Peer Work (Consumer Peer Work)*

All Group B electives must be selected for award of the *Certificate IV in Mental Health Peer Work (Carer Peer Work)*

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

CHCDIV001	Work with diverse people
CHCMHS007	Work effectively in trauma informed care
CHCMHS008	Promote and facilitate self advocacy
CHCMHS011	Assess and promote social, emotional and physical wellbeing
CHCPWK001	Apply peer work practices in the mental health sector
CHCPWK002	Contribute to the continuous improvement of mental health services
CHCPWK003	Apply lived experience in mental health peer work
HLTWHS001	Participate in workplace health and safety

Elective units

Group A - CONSUMER PEER WORK specialisation

CHCPWK004	Work effectively in consumer mental health peer work

Group B - CARER PEER WORK specialisation

CHCPWK005	Work effectively with carers as a mental health peer worker

Other electives

CHCADV001	Facilitate the interests and rights of clients
CHCADV002	Provide advocacy and representation services
CHCADV005	Provide systems advocacy services
CHCAGE001	Facilitate the empowerment of older people
CHCAGE005	Provide support to people living with dementia
CHCAOD001	Work in an alcohol and other drugs context
CHCCCS001	Address the needs of people with chronic disease
CHCCCS003	Increase the safety of individuals at risk of suicide
CHCCCS017	Provide loss and grief support
CHCCCS019	Recognise and respond to crisis situations
CHCCCS020	Respond effectively to behaviours of concern
CHCCCS023	Support independence and wellbeing
CHCCCS025	Support relationships with carers and families
CHCCCS027	Visit client residence
CHCCDE001	Support community participation in planning processes
CHCCDE002	Develop and implement community programs
CHCCDE004	Implement participation and engagement strategies
CHCCDE006	Work to empower Aboriginal and/or Torres Strait Islander communities
CHCCDE007	Develop and provide community projects
CHCCDE008	Support community action
CHCDEV002	Analyse impacts of sociological factors on clients in community work and services
CHCDIS007	Facilitate the empowerment of people with disability
CHCDIS008	Facilitate community participation and social inclusion
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCEDU011	Work with parents or carers of very young children
CHCGRP001	Support group activities
CHCGRP002	Plan and conduct group activities
CHCGRP004	Deliver structured programs
CHCLEG001	Work legally and ethically
CHCMHS002	Establish self-directed recovery relationships
CHCMHS003	Provide recovery oriented mental health services
CHCMHS004	Work collaboratively with the care network and other services
CHCMHS005	Provide services to people with co-existing mental health and alcohol and other drugs issues
CHCMHS006	Facilitate the recovery process with the person, family and carers
CHCPOL001	Contribute to the review and development of policies
CHCPRP001	Develop and maintain networks and collaborative partnerships
CHCSET001	Work with forced migrants
CHCSET002	Undertake bicultural work with forced migrants in Australia
CHCSOH001	Work with people experiencing or at risk of homelessness
CHCSOH002	Manage and maintain tenancy agreements and services
CHCYTH003	Support young people to create opportunities in their lives
CHCYTH011	Work effectively with young people and their families

HLTWHS006	Manage personal stressors in the work environment
BSBCMM401	Make a presentation
BSBINM201	Process and maintain workplace information
BSBRES401	Analyse and present research information
BSBWOR204	Use business technology
TAEDEL401A	Plan, organise and deliver group-based learning
TAEDEL402A	Plan, organise and facilitate learning in the workplace
TAEDES401A	Design and develop learning programs

CHC52015 - Diploma of Community Services (Release 2)

Packaging Rules

Total number of units = 16

- 8 core units
- 8 elective units, consisting of:

- at least 6 units from the electives listed below
- up to 2 units from the electives listed below, any endorsed Training Packages or accredited courses – these units must be relevant to the work outcome

Any combination of electives that meets the rules above can be selected for the award of the *Diploma of Community Services.* Where appropriate, electives may be packaged to provide a qualification with a specialisation.

Packaging for each specialisation:

- at least 4 Group A electives must be selected for award of the *Diploma of Community Services (Case Management)*
- at least 3 Group B electives must be selected for award of the *Diploma of Community Services (Social Housing)*
- all Group C electives must be selected for award of the Diploma of Community Services *(Statutory & forensic child, youth & family welfare)*

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

CHCCCS007	Develop and implement service programs
CHCCOM003	Develop workplace communication strategies
CHCDEV002	Analyse impacts of sociological factors on clients in community work and services
CHCDIV003	Manage and promote diversity
CHCLEG003	Manage legal and ethical compliance
CHCMGT005	Facilitate workplace debriefing and support processes
CHCPRP003	Reflect on and improve own professional practice
HLTWHS004	Manage work health and safety

Elective units

Group A electives – CASE MANAGEMENT specialisation

CHCCCS004	Assess co-existing needs
CHCCSM004	Coordinate complex case requirements
CHCCSM005	Develop, facilitate and review all aspects of case management

| CHCCSM006 | Provide case management supervision |
| CHCCSM007 | Undertake case management in a child protection framework |

Group B electives – SOCIAL HOUSING specialisation

CHCADV004	Represent organisation in court or tribunal
CHCSOH002	Manage and maintain tenancy agreements and services
CHCSOH008	Manage head lease
CHCSOH009	Develop quality systems in line with registration standards
CHCSOH011	Develop social housing enterprise opportunities
CHCSOH012	Acquire properties by purchase or transfer
CPPDSM5005A	Contribute to a detailed property feasibility study
CPPDSM5013A	Develop a tenancy mix strategy
CPPDSM5022A	Implement asset management plan
CPPDSM5026A	Manage a consultant property project team
CPPDSM5034A	Monitor performance of property or facility portfolio
CPPDSM6007A	Develop lifecycle asset management plan

Group C electives – STATUTORY & FORENSIC CHILD, YOUTH & FAMILY WELFARE specialisation

CHCCCS004	Assess co-existing needs
CHCCSL001	Establish and confirm the counselling relationship
CHCCSM005	Develop, facilitate and review all aspects of case management
CHCCDE011	Implement community development strategies
CHCDEV001	Confirm client developmental status
CHCMHS013	Implement trauma informed care
CHCPRT001	Identify and respond to children and young people at risk
CHCPRT003	Work collaboratively to maintain an environment safe for children and young people

Other electives

CHCADV002	Provide advocacy and representation services
CHCADV003	Represent clients in court
CHCADV005	Provide systems advocacy services
CHCAGE001	Facilitate the empowerment of older people
CHCAOD004	Assess needs of client with alcohol and other drugs issues
CHCAOD005	Provide alcohol and other drug withdrawal services
CHCAOD007	Develop strategies for alcohol and other drugs relapse prevention and management
CHCAOD008	Provide advanced interventions to meet the needs of clients with alcohol and other drugs issues
CHCAOD009	Develop and review individual alcohol and other drugs treatment plans
CHCCCS003	Increase the safety of individuals at risk of suicide
CHCCCS009	Facilitate responsible behaviour
CHCCCS019	Recognise and respond to crisis situations

CHCCCS024	Support individuals with autism spectrum disorder
CHCCDE007	Develop and provide community projects
CHCCDE008	Support community action
CHCCDE009	Develop and Support community leadership
CHCCDE010	Develop and lead community engagement strategies to enhance participation
CHCCDE012	Work within organisation and government structures to enable community development outcomes
CHCCDE015	Develop and implement a community renewal plan
CHCCOM004	Present information to stakeholder groups
CHCCSL002	Apply specialist interpersonal and counselling interview skills
CHCCSL003	Facilitate the counselling relationship and process
CHCCSL007	Support counselling clients in decision-making processes
CHCDEV003	Analyse client information for service planning and delivery
CHCDFV006	Counsel clients affected by domestic and family violence
CHCDFV007	Work with users of violence to effect change
CHCDIS005	Develop and provide person-centered service responses
CHCDIS006	Develop and promote positive person-centered behaviour supports
CHCDIS008	Facilitate community participation and social inclusion
CHCDIS010	Provide person-centered services to people with disability with complex needs
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCEDU002	Plan health promotion and community intervention
CHCEDU003	Provide sexual and reproductive health information to clients
CHCEDU004	Develop, implement and review sexual and reproductive health education programs
CHCEDU009	Provide parenting, health and well-being education
CHCFAM001	Operate in a family law environment
CHCFAM003	Support people to improve relationships
CHCFAM004	Facilitate changeovers
CHCFAM005	Facilitate and monitor contact
CHCFAM006	Assist families to self-manage contact
CHCGRP002	Plan and conduct group activities
CHCINM001	Meet statutory and organisation information requirements
CHCLLN001	Respond to client language, literacy and numeracy needs
CHCMGT001	Develop, implement and review quality framework
CHCMGT002	Manage partnership agreements with service providers
CHCMGT003	Lead the work team
CHCMGT004	Secure and manage funding
CHCMGT006	Coordinate client directed services
CHCMHS001	Work with people with mental health issues
CHCMHS002	Establish a self-directed recovery relationship
CHCMHS003	Provide recovery oriented mental health services
CHCMHS004	Work collaboratively with the care network and other services
CHCMHS005	Provide services to people with with co-existing mental health and alcohol and other drugs issues

CHCMHS006	Facilitate the recovery process with the person, family and carers
CHCMHS008	Promote and facilitate self advocacy
CHCMHS011	Assess and promote social, emotional and physical wellbeing
CHCPOL002	Develop and implement policy
CHCPOL003	Research and apply evidence to practice
CHCPRP001	Develop and maintain networks and collaborative partnerships
CHCPRP003	Reflect on and improve own professional practice
CHCPRP004	Promote and represent the service
CHCPRP005	Engage with health professionals and the health system
CHCPRT002	Support the rights and safety of children and young people
CHCPRT008	Provide supervision in a secure system
CHCSET001	Work with forced migrants
CHCSET002	Undertake bicultural work with forced migrants in Australia
CHCSOH001	Work with people experiencing or at risk of homelessness
CHCYTH001	Engage respectfully with young people
CHCYTH004	Respond to critical situations
CHCYTH005	Develop and implement procedures to enable young people to address their needs
CHCYTH010	Provide services for young people appropriate to their needs and circumstances
CHCYTH012	Manage service response to young people in crisis
HLTAID006	Provide advanced first aid
BSBATSIW515	Secure funding
BSBFIM501	Manage budgets and financial plans
BSBHRM506	Manage recruitment selection and induction processes
BSBHRM513	Manage workforce planning
BSBINN601	Lead and manage organisational change
BSBMGT404	Lead and facilitate off-site staff
BSBMGT502	Manage people performance
BSBMGT516	Facilitate continuous improvement
BSBMGT605	Provide leadership across the organisation
BSBPMG511	Manage project scope
BSBPMG512	Manage project time
BSBPMG513	Manage project quality
BSBPMG514	Manage project cost
BSBPMG515	Manage project human resources
BSBPMG516	Manage project information and communication
BSBPMG519	Manage project stakeholder engagement
BSBPMG522	Undertake project work
BSBPUB504	Develop and implement crisis management plans
BSBRSK501	Manage risk
BSBWOR403	Manage stress in the workplace
BSBWOR502	Lead and manage team effectiveness
CPPSEC3013A	Control person using empty hand techniques
PSPGOV506A	Support workplace coaching and mentoring
TAEDEL502A	Provide advanced facilitation practice

CHC53315 - Diploma of Mental Health (Release 2)

Packaging Rules

Total number of units = 20

- 15 core units
- 5 elective units, consisting of:

- at least 3 units from the electives listed below
- up to 2 units from the electives listed below, any endorsed Training Package or accredited course – these units must be relevant to the work outcome

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

CHCADV005	Provide systems advocacy services
CHCDIV001	Work with diverse people
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCMHS002	Establish self-directed recovery relationships
CHCMHS003	Provide recovery oriented mental health services
CHCMHS004	Work collaboratively with the care network and other services
CHCMHS005	Provide services to people with co-existing mental health and alcohol and other drugs issues
CHCMHS009	Provide early intervention, health prevention and promotion programs
CHCMHS010	Implement recovery oriented approaches to complexity
CHCMHS011	Assess and promote social, emotional and physical wellbeing
CHCMHS012	Provide support to develop wellness plans and advanced directives
CHCMHS013	Implement trauma informed care
CHCPOL003	Research and apply evidence to practice
CHCPRP003	Reflect on and improve own professional practice
HLTWHS004	Manage work health and safety

Elective units

CHCAOD001	Work in an alcohol and other drugs context
CHCAOD002	Work with clients who are intoxicated
CHCAOD003	Provide needle and syringe services
CHCAOD004	Assess needs of clients with alcohol and other drugs issues
CHCAOD005	Provide alcohol and other drugs withdrawal services
CHCAOD006	Provide interventions for people with alcohol and other drugs issues
CHCAOD007	Develop strategies for alcohol and other drugs relapse prevention and management
CHCAOD008	Provide advanced interventions to meet the needs of clients with alcohol and other drugs issues
CHCAOD009	Develop and review individual alcohol and other drugs treatment plans
CHCCCS017	Provide loss and grief support
CHCCCS018	Provide suicide bereavement support

CHCCDE004	Implement participation and engagement strategies
CHCCDE006	Work to empower Aboriginal and/or Torres Strait Islander communities
CHCCSL001	Establish and confirm the counselling relationship
CHCCSL003	Facilitate the counselling relationship and process
CHCCSL007	Support counselling clients in decision-making processes
CHCCSM004	Coordinate complex case requirements
CHCDFV006	Counsel clients affected by domestic and family violence
CHCEDU001	Provide community focused health promotion and prevention strategies
CHCGMB001	Assess the needs of clients with problem gambling issues
CHCGMB002	Provide counselling for clients with problem gambling issues
CHCINM001	Meet statutory and organisation information requirements
CHCLLN001	Respond to client language, literacy and numeracy needs
CHCMGT001	Develop, implement and review quality framework
CHCMGT002	Manage partnership agreements with services providers
CHCMHS006	Facilitate the recovery process with the person, family and carers
CHCPRP001	Develop and maintain networks and collaborative partnerships
CHCPWK006	Promote and conduct mental health peer work
CHCSOH002	Manage and maintain tenancy agreements and services
CHCSOH008	Manage head lease
CHCSOH009	Develop quality systems in line with registration standards
CHCVOL003	Recruit, induct and support volunteers
HLTAAP001	Recognise healthy body systems
HLTHPS006	Assist clients with medication
HLTHPS010	Interpret and use information about nutrition and diet
HLTWHS006	Manage personal stressors in the work environment
BSBFIM501	Manage budgets and financial plans

CHC52115 - Diploma of Community Development (Release 2)

Packaging Rules

Total number of units = 14

- 8 core units
- 6 elective units

- at least 3 units must be selected from the electives listed below
- up to 3 units from the electives listed below, any endorsed Training Packages or accredited course - these units must be relevant to the work outcome

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

CHCCDE002	Develop and implement community programs
CHCCDE008	Support community action
CHCCDE009	Develop and support community leadership
CHCCDE010	Develop and lead community engagement participation strategies to enhance
CHCCDE011	Implement community development strategies
CHCCDE012	Work within organisation and government structures to enable community development outcomes
CHCDIV003	Manage and promote diversity
HLTWHS003	Maintain work and safety work

Elective units

CHCADV001	Facilitate the interests and rights of clients
CHCADV002	Provide advocacy and representation services
CHCADV005	Provide systems advocacy services
CHCAGE001	Facilitate the empowerment of older people
CHCCCS004	Assess co-existing needs
CHCCCS019	Recognise and respond to crisis situations
CHCCDE006	Work to empower Aboriginal and/or Torres Strait Islander communities
CHCCDE007	Develop and provide community projects
CHCCDE013	Establish and develop community organisations or social enterprise
CHCCDE014	Facilitate the development of community capacity to manage place making
CHCCDE015	Develop and implement a community renewal plan
CHCCDE016	Deliver emergency relief services
CHCCOM004	Present information to stakeholder groups
CHCCSL001	Establish and confirm the counselling relationship
CHCCSL003	Facilitate the counselling relationship and process

CHCCSM004	Coordinate complex case requirements
CHCDIS007	Facilitate the empowerment of people with a disability
CHCDIV002	Promote Aboriginal and Torres Strait Islander cultural safety
CHCEDU001	Provide community focused health promotion and prevention strategies
CHCEDU002	Plan health promotion and community intervention
CHCEDU004	Develop, implement and review sexual and reproductive health education programs
CHCEDU006	Improve client's fundamental financial literacy
CHCEDU007	Provide group education on consumer credit and debt
CHCEDU008	Share Health information
CHCGRP002	Plan and conduct group activities
CHCLEG001	Work legally and ethically
CHCLEG003	Manage legal and ethical compliance
CHCMGT004	Secure and manage funding
CHCPRP001	Develop and maintain networks and collaborative partnerships
CHCPRP003	Reflect on and improve own professional practice
CHCPRT002	Support the rights and safety of children and young people
CHCSET001	Work with forced migrants
CHCYTH011	Work effectively with young people and their families
HLTAHW023	Plan, develop and evaluate health promotion and community development programs
HLTAHW031	Provide information/strategies to enhance capacities of Aboriginal and/or Torres Strait Islander families
BSBATSIC511	Plan and conduct a community meeting
BSBATSIW515	Secure funding
BSBFIM501	Manage budgets and financial plans
BSBPMG514	Manage project cost
BSBPMG519	Manage project stakeholder engagement
BSBPMG520	Manage project governance
BSBPMG522	Undertake project work
BSBRES401	Analyse and present research information
BSBRSK501	Manage risk
BSBSMB404	Undertake small business planning
BSBSMB405	Monitor and manage small business operations
FNSACC604	Monitor corporate governance activities
PUAEMR016A	Facilitate community involvement in recovery
PUAEMR017A	Manage recovery functions and services
PUAEMR018A	Working in an emergency management context
TAEDEL401A	Plan, organise and deliver group-based learning
TAEDEL402A	Plan, organise and facilitate learning in the workplace
TAEDEL404A	Mentor in the workplace
TAEDEL502A	Provide advanced facilitation practice

CHC62015 - Advanced Diploma of Community Sector Management (Release 2)

Packaging Rules

Total number of units = 13

- 8 core units
- 5 elective units, consisting of:

- at least 2 units from the electives listed below
- up to 3 units from any endorsed Training Package or accredited course – these units must be relevant to the work outcome

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

CHCDIV003	Manage and promote diversity
CHCLEG003	Manage legal and ethical compliance
CHCMGT001	Develop, implement and review quality framework
CHCMGT003	Lead the work team
BSBFIM601	Manage finances
BSBINN601	Lead and manage organisational change
BSBMGT608	Manage innovation and continuous improvement
BSBRSK501	Manage risk

Elective units

CHCADV005	Provide systems advocacy services
CHCCCS007	Develop and implement service programs
CHCCDE012	Work within organisation and government structures to enable community development outcomes
CHCCDE013	Establish and develop community organisations or social enterprise
CHCCOM003	Develop workplace communication strategies
CHCCSM004	Coordinate complex case requirements
CHCCSM006	Provide case management supervision
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCECE027	Promote equity in access to service
CHCECE028	Collaborate with families to plan service and supports
CHCECE029	Respond to problems and complaints about the service
CHCFAM003	Support people to improve relationships
CHCFAM009	Facilitate family intervention strategies
CHCMGT002	Manage partnership agreements with service providers
CHCMGT004	Secure and manage funding
CHCMGT005	Facilitate workplace debriefing and support processes

CHCMGT006	Coordinate client directed services
CHCMGT007	Work effectively with the Board of an organisation
CHCMHS010	Implement recovery oriented approaches to complexity
CHCPOL002	Develop and implement policy
CHCPOL003	Research and apply evidence to practice
CHCPRP003	Reflect on and improve own professional practice
CHCPRP004	Promote and represent the service
CHCVOL003	Recruit, induct and support volunteers
CHCVOL004	Manage volunteer workforce development
BSBHRM512	Develop and manage performance-management processes
BSBHRM602	Manage human resources strategic planning
BSBINM601	Manage knowledge and information
BSBMGT605	Provide leadership across the organisation
BSBMGT615	Contribute to organisation development
BSBMGT616	Develop and implement strategic plans
BSBMGT617	Develop and implement a business plan
BSBMKG514	Implement and monitor marketing activities
BSBMKG610	Develop, implement and monitor a marketing campaign
BSBPMG601	Direct the integration of projects
BSBPMG602	Direct the scope of a project program
BSBSUS501	Develop workplace policy and procedures for sustainability
BSBWHS603	Implement WHS risk management
FNSACC604	Monitor corporate governance activities
PSPGOV506A	Support workplace coaching and mentoring
TAEDEL404A	Mentor in the workplace

CHC81115 - Graduate Diploma of Family Dispute Resolution (Release 1)

Packaging Rules

Total number of units = 10

• 6 core units

• 4 elective units, consisting of:

◦ up to 4 units from the electives listed below, any endorsed Training Package or accredited course – these units must be relevant to the work outcome

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

CHCDFV008	Manage responses to domestic and family violence in family work
CHCDSP001	Facilitate dispute resolution in the family law context
CHCDSP002	Adhere to ethical standards in family dispute resolution
CHCDSP003	Support the safety of vulnerable parties in dispute resolution
CHCFAM001	Operate in a family law environment
CHCFAM002	Work with a child-focused approach

Elective units

CHCCCS003	Increase the safety of individuals at risk of suicide
CHCDFV002	Provide support to children affected by domestic and family violence
CHCDFV004	Provide domestic and family violence support in Aboriginal and Torres Strait Islander communities
CHCDFV005	Provide domestic and family violence support in non-English speaking background communities
CHCDFV007	Work with users of violence to effect change
CHCDFV013	Manage domestic and family violence screening and risk assessment processes
CHCDIV002	Promote Aboriginal and Torres Strait Islander cultural safety
CHCFAM007	Assist clients to develop parenting arrangements
CHCFAM008	Work within a child inclusive framework
CHCMGT005	Facilitate workplace debriefing and support processes
CHCPRP006	Lead own professional development
CHCYTH011	Work effectively with young people and their families
HLTAHW049	Work effectively in social and emotional wellbeing
HLTAHW050	Develop a healing framework for social and emotional wellbeing work
HLTAHW051	Respond to loss, grief and trauma
BSBLDR801	Lead personal and strategic transformation
BSBLED806	Plan and implement a coaching strategy

BSBMGT605	Provide leadership across the organisation
BSBRES801	Initiate and lead applied research

CPP30416 - Certificate III in Strata Community Management (Release 1)

Packaging Rules

To achieve this qualification, competency must be demonstrated in:

- 11 units of competency:

- 8 core units
- 3 elective units.

The elective units must ensure the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome and are to be chosen as follows:

- all 3 units may be chosen from the elective units listed below
- up to 1 of the units may be chosen from the Certificate IV in Strata Community Management or other Certificate III or Certificate IV qualifications in CPP or another current Training Package or accredited course, provided they do not duplicate the outcome of another unit chosen for the qualification.

Core units	
BSBFIA301	Maintain financial records
CPPDSM3009	Maintain workplace safety in the property industry
CPPDSM3011	Monitor building facilities
CPPDSM3016	Work in the property industry
CPPDSM3017	Work in the strata community management sector
CPPDSM3019	Communicate with clients in the property industry
CPPDSM3020	Source and extract information from strata plans
CPPDSM4045	Facilitate meetings in the property industry
Elective units	
BSBFLM303	Contribute to effective workplace relationships
BSBSUS201	Participate in environmentally sustainable work practices
CPPDSM3007	Identify risks and opportunities in the property industry
CPPDSM3010	Meet customer needs and expectations in the property industry
CPPDSM3021	Collect and process information relevant to strata communities

CPP41419 - Certificate IV in Real Estate Practice (Release 3)

Packaging Rules

To achieve this qualification, competency must be demonstrated in:

- 18 units of competency:

- 5 core units
- 13 elective units.

The elective units must ensure the integrity of the Australian Qualifications Framework (AQF) qualification alignment, contribute to a valid, industry-supported vocational outcome and are to be chosen as follows:

- all the elective units in any two elective groups from Groups A–L listed below must be chosen
- the remaining elective units may be chosen from the general elective units listed below or the CPP Property Services Training Package.

Core units	
CPPREP4001	Prepare for professional practice in real estate
CPPREP4002	Access and interpret ethical practice in real estate
CPPREP4003	Access and interpret legislation in real estate
CPPREP4004	Establish marketing and communication profiles in real estate
CPPREP4005	Prepare to work with real estate trust accounts
Elective units	
Group A - Residential Property Sales	
CPPREP4101	Appraise property for sale or lease
CPPREP4102	Market property
CPPREP4103	Establish vendor relationships
CPPREP4104	Establish buyer relationships
CPPREP4105	Sell property
Group B - Residential Property Management	
CPPREP4101	Appraise property for sale or lease
CPPREP4102	Market property
CPPREP4121	Establish landlord relationships
CPPREP4122	Manage tenant relationships
CPPREP4123	Manage tenancy
CPPREP4124	End tenancy
CPPREP4125	Transact in trust accounts
Group C - Property Management Business Development	
CPPREP4101	Appraise property for sale or lease
CPPREP4141	Establish and maintain property management portfolio
CPPREP4142	Promote property management products and services
Group D - Auctioneering	

CPPREP4161	Undertake pre-auction processes
CPPREP4162	Conduct and complete sale by auction
CPPREP4163	Complete post-auction process and contract execution
Group E - Buyer's Agent	
CPPREP4101	Appraise property for sale or lease
CPPREP4171	Represent buyer in sales process
CPPREP4172	Develop and promote property industry knowledge - buyer's agent
CPPREP4173	Complete purchase of property as buyer's agent
Group F - Onsite Property Manager	
CPPREP4181	Manage onsite residential property
Group G - Commercial Sales and Leasing	
CPPREP4102	Market property
CPPREP4201	Appraise commercial property
CPPREP4202	Establish and maintain vendor and lessor relationships and networks
CPPREP4203	Complete commercial property sale
CPPREP4204	Establish commercial property lease
CPPREP5201	Develop and maintain commercial property market intelligence
Group H - Commercial and Property Management	
CPPREP4231	Manage commercial property maintenance
CPPREP4232	Manage commercial property financial reports
CPPREP4233	Manage lessee relationships - commercial
CPPREP4234	Manage lessor relationships - commercial
CPPREP4235	End commercial property lease
Group I - Business Broking	
CPPREP4261	Appraise business for sale
CPPREP4262	Establish vendor relationships in business broking
CPPREP4263	Manage buyer relationships in business broking
CPPREP4264	Manage the sales process in business broking
Group J - Stock and Station, Stock	
CPPREP4301	Confirm and market livestock for sale
CPPREP4302	Prepare livestock for sale
CPPREP4303	Establish vendor and buyer relationships in livestock sale
CPPREP4304	Complete the sales process - livestock
Group K - Stock and Station, Station	
CPPREP4101	Appraise property for sale or lease
CPPREP4102	Market property
CPPREP4103	Establish vendor relationships
CPPREP4104	Establish buyer relationships
CPPREP4105	Sell property
CPPREP4123	Manage tenancy
CPPREP4125	Transact in trust accounts
CPPREP5311	Develop and maintain rural property market knowledge and intelligence
Group L - Administration Management/Office Support	
BSBHRM415	Coordinate recruitment and onboarding
SIRXMGT001	Supervise and support frontline team members
General Elective Units	

BSBTWK301	Use inclusive work practices
CPPREP4501	Prepare to complete the sales process - off the plan properties
CPPREP4502	Support providers of social and community housing
CPPREP4503	Present at hearings in real estate
CPPREP4504	Deliver presentations to clients in real estate
CPPREP4505	Value goods, chattels, plant and equipment
CPPREP4506	Manage offsite and lone worker safety in real estate
CPPREP4507	Provide property sustainability information in real estate
CPPREP4508	Conduct livestock auction
CPPREP4509	Auction goods, chattels or equipment
CPPREP4510	Manage short-term or holiday letting