



LRES

Training Management



# Tourism, Travel and Hospitality Training Package Qualification Packaging based on Unit Resources Available from LRES Training Management

Last Updated: Wednesday, 15 March 2023

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# Complete Qualifications

Note: Units highlighted are those available from LRES Training Management

# Incomplete Qualifications

Note: Units highlighted are those available from LRES Training Management



## SIT20116 - Certificate II in Tourism (Release 2)

### Packaging Rules

11 units must be completed:

- 4 core units
- 7 elective units, consisting of:
  - 3 units from the list below
  - 4 units from the list below, elsewhere in the SIT Training Package, or any other current Training Package or accredited course.

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

<b>Core units</b>	
SITTIND001	Source and use information on the tourism and travel industry
SITXCCS003	Interact with customers
SITXCOM002	Show social and cultural sensitivity
SITXWHS001	Participate in safe work practices
<b>Elective units</b>	
<b>Cleaning</b>	
SITHACS001	Clean premises and equipment
<b>Client and Customer Service, and Sales</b>	
SIRXSL001	Sell to the retail customer
SIRXPDK001	Advise on products and services
SITXCCS001	Provide customer information and assistance
SITXCCS002	Provide visitor information
<b>Cultural Services</b>	
CUACNM201	Monitor collections for changes in condition
CUAEVP201	Assist with the staging of public activities and events
CUAIND202	Develop and apply knowledge of information and cultural services organisations
<b>Communication and Teamwork</b>	
BSBCMM201	Communicate in the workplace
BSBWOR203	Work effectively with others
SITXCOM001	Source and present information
<b>Computer Operations and ICT Management</b>	
BSBITU201	Produce simple word processed documents
BSBITU202	Create and use spreadsheets
<b>Environmental Sustainability</b>	
BSBSUS201	Participate in environmentally sustainable work practices
<b>Finance</b>	
SITXFIN001	Process financial transactions
<b>First Aid</b>	

HLTAID003	Provide first aid
<b>Food and Beverage, Food Safety</b>	
SITHFAB002	Provide responsible service of alcohol
SITHFAB004	Prepare and serve non-alcoholic beverages
SITHFAB005	Prepare and serve espresso coffee
SITXFSA001	Use hygienic practices for food safety
<b>Inventory</b>	
SITXINV001	Receive and store stock
<b>Languages other than English</b>	
SITXLAN001	Conduct basic oral communication in a language other than English
SITXLAN002	Conduct routine oral communication in a language other than English
<b>Tourism Delivery</b>	
SITXCOM003	Provide a briefing or scripted commentary
SITTGDE001	Interpret aspects of local Australian Indigenous culture
SITTVAF001	Load and unload a ride
SITTVAF002	Operate a ride location
TLIC1051	Operate commercial vehicle
<b>Tourism Sales and Operations</b>	
SITTTSL001	Operate online information systems
SITTTSL002	Access and interpret product information
SITTTSL009	Process travel-related documentation

## SIT30116 - Certificate III in Tourism (Release 2)

### Packaging Rules

15 units must be completed:

- 4 core units
- 11 elective units, consisting of:
  - 3 units from Group A **and** 3 units from Group B

OR

- 6 units from Group C

OR

- 6 units from Group D

OR

- 6 units from Group A, B, C or E
- the remaining 5 units may be selected from any elective group below, elsewhere in the SIT Training Package, or any other current Training Package or accredited course.

### Packaging Rules for marine tourism specialisation:

- All Group D electives must be selected for award of the Certificate III in Tourism (Marine Tourism).

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

Core units	
SITTIND001	Source and use information on the tourism and travel industry
SITXCCS006	Provide service to customers
SITXCOM002	Show social and cultural sensitivity
SITXWHS001	Participate in safe work practices
Elective units	
Group A - Tourism Office Operations	
SITTTSL001	Operate online information systems
SITTTSL002	Access and interpret product information
SITTTSL009	Process travel-related documentation
Group B - Tourism Coordination	
SITXCCS002	Provide visitor information
SITTTSL004	Provide advice on Australian destinations
SITTTSL005	Sell tourism products and services

SITTTSL006	Prepare quotations
SITTTSL007	Process reservations
SITTTSL008	Book supplier products and services
SITTTSL010	Use a computerised reservations or operations system
<b>Group C - Tourism Delivery</b>	
CPPSEC2012A	Monitor and control individual and crowd behaviour
SITHACS001	Clean premises and equipment
SITTGDE001	Interpret aspects of local Australian Indigenous culture
SITTGDE004	Lead tour groups
SITTGDE005	Prepare and present tour commentaries or activities
SITTGDE006	Develop and maintain the general and regional knowledge required by guides
SITTGDE007	Research and share information on Australian Indigenous cultures
SITTGDE008	Prepare specialised interpretive content on flora, fauna and landscape
SITTGDE009	Prepare specialised interpretive content on marine environments
SITTGDE010	Prepare specialised interpretive content on cultural and heritage environments
SITTTOP001	Load touring equipment and supplies
SITTTOP002	Provide outdoor catering
TLIB2003	Carry out vehicle servicing and maintenance
TLIC1051	Operate commercial vehicle
TLIC2025	Operate four wheel drive vehicle
TLIC3042	Operate coach/bus
SITTVAF001	Load and unload a ride
SITTVAF002	Operate a ride location
SITTVAF003	Operate a games location
SITTVAF005	Fill LPG gas cylinders
SITXCCS001	Provide customer information and assistance
SITXCCS004	Provide lost and found services
SITXCOM003	Provide a briefing or scripted commentary
SITXWHS002	Identify hazards, assess and control safety risks
<b>Group D - Marine Tourism</b>	
SISOSCB301A	SCUBA dive in open water to a maximum depth of 18 metres
SISOSCB306A	Perform diver rescues
SISOSCB308A	Guide a SCUBA dive
SISOSCB419A	Instruct SCUBA diving skills
SITTGDE005	Prepare and present tour commentaries or activities
SITTGDE009	Prepare specialised interpretive content on marine environments
<b>Group E- General Electives</b>	
<b>Client and Customer Service, and Sales</b>	
SIRXSLS001	Sell to the retail customer
SIRXPDK001	Advise on products and services
SITXCRI001	Respond to a customer in crisis
<b>Communication and Teamwork</b>	
BSBWOR203	Work effectively with others



SITXCOM001	Source and present information
SITXCOM004	Address protocol requirements
<b>Computer Operations and ICT Management</b>	
BSBITU202	Create and use spreadsheets
BSBITU301	Create and use databases
BSBITU306	Design and produce business documents
<b>E-Business</b>	
SITXEBS001	Use social media in a business
<b>Environmental Sustainability</b>	
BSBSUS201	Participate in environmentally sustainable work practices
<b>Events</b>	
SITEEVT002	Process and monitor event registrations
SITEEVT003	Coordinate on-site event registrations
SITEEVT004	Provide event staging support
<b>Finance</b>	
BSBFIA301	Maintain financial records
SITXFIN001	Process financial transactions
<b>First Aid</b>	
HLTAID003	Provide first aid
HLTAID005	Provide first aid in remote situations
<b>Food and Beverage, Food Safety</b>	
SITHFAB002	Provide responsible service of alcohol
SITHFAB004	Prepare and serve non-alcoholic beverages
SITHFAB005	Prepare and serve espresso coffee
SITHFAB007	Serve food and beverage
SITHFAB009	Conduct a product tasting for alcoholic beverages
SITHIND001	Use hygienic practices for hospitality service
SITXFSA001	Use hygienic practices for food safety
<b>Gaming</b>	
SITHGAM001	Provide responsible gambling services
SITHGAM002	Attend gaming machines
SITHGAM015	Attend casino gaming machines
<b>Human Resource Management</b>	
SITXHRM001	Coach others in job skills
<b>Inventory</b>	
SITXINV001	Receive and store stock
SITXINV002	Maintain the quality of perishable items
SITXINV003	Purchase goods
<b>Languages other than English</b>	
SITXLAN001	Conduct basic oral communication in a language other than English
SITXLAN002	Conduct routine oral communication in a language other than English

## SIT30216 - Certificate III in Travel (Release 1)

### Packaging Rules

17 units must be completed:

- 14 core units
- 3 elective units, consisting of:
  - 1 unit from the list below
  - 2 units from the list below, elsewhere in the SIT Training Package, or any other current Training Package or accredited course.

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

Core units	
SITTIND001	Source and use information on the tourism and travel industry
SITTTSL002	Access and interpret product information
SITTTSL003	Provide advice on international destinations
SITTTSL004	Provide advice on Australian destinations
SITTTSL005	Sell tourism products and services
SITTTSL006	Prepare quotations
SITTTSL008	Book supplier products and services
SITTTSL009	Process travel-related documentation
SITTTSL010	Use a computerised reservations or operations system
SITTTSL012	Construct normal international airfares
SITTTSL013	Construct promotional international airfares
SITXCCS006	Provide service to customers
SITXCOM002	Show social and cultural sensitivity
SITXWHS001	Participate in safe work practices
Elective units	
Communication and Teamwork	
BSBREL402	Build client relationships and business networks
BSBWOR203	Work effectively with others
Computer Operations and ICT Management	
BSBITU202	Create and use spreadsheets
BSBITU301	Create and use databases
BSBITU306	Design and produce business documents
BSBWOR204	Use business technology
E-Business	
SITXEBS001	Use social media in a business
Environmental Sustainability	
BSBSUS201	Participate in environmentally sustainable work practices
Finance	
BSBFIA301	Maintain financial records

SITXFIN001	Process financial transactions
<b>Human Resource Management</b>	
SITXHRM001	Coach others in job skills
<b>Languages other than English</b>	
SITXLAN001	Conduct basic oral communication in a language other than English
SITXLAN002	Conduct routine oral communication in a language other than English
<b>Tourism Sales and Operations</b>	
SITTTSL007	Process reservations
SITTTSL011	Source airfares for domestic flights
SITTTSL014	Construct advanced international airfares
SITTTSL015	Administer billing and settlement plans
SITTTSL016	Provide specialist advice on cruises
<b>Work Health and Safety</b>	
SITXWHS002	Identify hazards, assess and control safety risks

## SIT40416 - Certificate IV in Hospitality (Release 1)

### Packaging Rules

21 units must be completed:

- 9 core units
- 12 elective units, consisting of:
  - 1 unit from Group A
  - 7 units from Group B
  - 4 units from Group B, elsewhere in the SIT Training Package, or any other current Training Package or accredited course.

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

Core units	
BSBDIV501	Manage diversity in the workplace
SITHIND004	Work effectively in hospitality service
SITXCCS007	Enhance customer service experiences
SITXCOM005	Manage conflict
SITXFIN003	Manage finances within a budget
SITXHRM001	Coach others in job skills
SITXHRM003	Lead and manage people
SITXMGT001	Monitor work operations
SITXWHS003	Implement and monitor work health and safety practices
Elective units	
Group A	
SITHIND001	Use hygienic practices for hospitality service
SITXFSA001	Use hygienic practices for food safety
Group B	
Accommodation Services – Front Office, Housekeeping and Porting	
CPPCLO2001A	Maintain hard floor surfaces
CPPCLO2004A	Maintain carpeted floors
CPPCLO2009A	Clean glass surfaces
CPPCLO2010A	Clean ceiling surfaces and fittings
CPPCLO2017A	Clean wet areas
CPPCLO2019A	Sort and remove waste and recyclable materials
CPPCLO2035A	Maintain cleaning storage areas
CPPCLO3013A	Clean window coverings
CPPCLO3016A	Wash furniture and fittings
SITHACS001	Clean premises and equipment
SITHACS002	Provide housekeeping services to guests
SITHACS003	Prepare rooms for guests
SITHACS004	Laundry linen and guest clothes

SITHACS005	Provide porter services
SITHACS006	Provide valet services
SITHACS007	Conduct night audit
SITHACS008	Provide accommodation reception services
SITTTSL002	Access and interpret product information
SITTTSL005	Sell tourism products and services
SITTTSL006	Prepare quotations
SITTTSL007	Process reservations
SITTTSL010	Use a computerised reservations or operations system
<b>Client and Customer Service</b>	
SITXCCS002	Provide visitor information
SITXCCS004	Provide lost and found services
SITXCCS005	Provide club reception services
SITXCRI001	Respond to a customer in crisis
<b>Communication and Teamwork</b>	
SITXCOM004	Address protocol requirements
<b>Computer Operations and ICT Management</b>	
BSBITU301	Create and use databases
BSBITU306	Design and produce business documents
BSBITU402	Develop and use complex spreadsheets
<b>E-Business</b>	
SITXEBS001	Use social media in a business
<b>Environmental Sustainability</b>	
BSBSUS401	Implement and monitor environmentally sustainable work practices
<b>Events</b>	
SITEEVT001	Source and use information on the events industry
SITEEVT002	Process and monitor event registrations
SITEEVT003	Coordinate on-site event registrations
SITEEVT004	Provide event staging support
SITEEVT005	Plan in-house events or functions
<b>Finance</b>	
BSBFIA301	Maintain financial records
BSBFIA401	Prepare financial reports
SITXFIN002	Interpret financial information
<b>First Aid</b>	
HLTAID003	Provide first aid
<b>Food and Beverage</b>	
SITHFAB001	Clean and tidy bar areas
SITHFAB002	Provide responsible service of alcohol
SITHFAB003	Operate a bar
SITHFAB004	Prepare and serve non-alcoholic beverages
SITHFAB005	Prepare and serve espresso coffee
SITHFAB006	Provide room service
SITHFAB008	Operate and monitor cellar systems
SITHFAB009	Conduct a product tasting for alcoholic beverages
SITHFAB010	Prepare and serve cocktails

SITHFAB011	Provide advice on beers, spirits and liqueurs
SITHFAB012	Provide advice on Australian wines
SITHFAB013	Provide advice on imported wines
SITHFAB014	Provide table service of food and beverage
SITHFAB015	Provide silver service
SITHFAB016	Provide advice on food
SITHFAB017	Provide advice on food and beverage matching
SITHFAB018	Provide gueridon service
SITHFAB019	Plan and monitor espresso coffee service
<b>Food Safety</b>	
SITXFSA001	Use hygienic practices for food safety
SITXFSA002	Participate in safe food handling practices
SITXFSA003	Transport and store food
<b>Gaming</b>	
SITHGAM001	Provide responsible gambling services
SITHGAM002	Attend gaming machines
SITHGAM003	Operate a TAB outlet
SITHGAM004	Conduct Keno games
SITHGAM005	Analyse and report on gaming machine data
SITHGAM006	Deal Baccarat games
SITHGAM007	Conduct Big Wheel games
SITHGAM008	Deal Blackjack games
SITHGAM009	Deal Poker games
SITHGAM010	Deal Pontoon games
SITHGAM011	Conduct Rapid Roulette games
SITHGAM012	Conduct Roulette games
SITHGAM013	Conduct Sic Bo games
SITHGAM015	Attend casino gaming machines
SITHGAM016	Deal Caribbean Stud games
SITHGAM017	Deal Casino War games
SITHGAM018	Deal Mississippi Stud games
SITHGAM019	Conduct Rapid Baccarat games
SITHGAM020	Conduct Rapid Big Wheel games
SITHGAM021	Deal Three Card Poker games
<b>Human Resource Management</b>	
SITXHRM002	Roster staff
<b>Inventory</b>	
SITXINV002	Maintain the quality of perishable items
SITXINV003	Purchase goods
SITXINV004	Control stock
<b>Kitchen Operations</b>	
SITHKOP006	Plan catering for events or functions
<b>Languages other than English</b>	
SITXLAN003	Conduct oral communication in a language other than English
SITXLAN004	Conduct complex oral communication in a language other than English



SITXLAN005	Read and write information in a language other than English
<b>Marketing and Public Relations</b>	
SITXMPR001	Coordinate production of brochures and marketing materials
SITXMPR002	Create a promotional display or stand
SITXMPR003	Plan and implement sales activities
SITXMPR004	Coordinate marketing activities
SITXMPR005	Participate in cooperative online marketing initiatives
<b>Security</b>	
CPPSEC2012A	Monitor and control individual and crowd behaviour
CPPSEC3018A	Provide for the safety of persons at risk
<b>Work Health and Safety</b>	
SITXWHS002	Identify hazards, assess and control safety risks
<b>Working in Industry</b>	
SITHIND001	Use hygienic practices for hospitality service
SITHIND002	Source and use information on the hospitality industry
SITTIND001	Source and use information on the tourism and travel industry

## SIT40116 - Certificate IV in Travel and Tourism (Release 1)

### Packaging Rules

19 units must be completed:

- 7 core units
- 12 elective units, consisting of:
  - 6 units from Group A
  - 6 additional units from Group A, Group B, elsewhere in the SIT Training Package, or any other current Training Package or accredited course.

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

<b>Core units</b>	
SITTIND001	Source and use information on the tourism and travel industry
SITXCCS007	Enhance customer service experiences
SITXCOM002	Show social and cultural sensitivity
SITXCOM005	Manage conflict
SITXFIN002	Interpret financial information
SITXHRM001	Coach others in job skills
SITXWHS003	Implement and monitor work health and safety practices
<b>Elective units</b>	
<b>Group A</b>	
<b>Tourism and Travel Coordination</b>	
SITXCCS002	Provide visitor information
SITTTOP003	Allocate tour or activity resources
SITTTSL002	Access and interpret product information
SITTTSL003	Provide advice on international destinations
SITTTSL004	Provide advice on Australian destinations
SITTTSL005	Sell tourism products and services
SITTTSL006	Prepare quotations
SITTTSL007	Process reservations
SITTTSL008	Book supplier products and services
SITTTSL009	Process travel-related documentation
SITTTSL010	Use a computerised reservations or operations system
SITTTSL011	Source airfares for domestic flights
SITTTSL012	Construct normal international airfares
SITTTSL013	Construct promotional international airfares
SITTTSL014	Construct advanced international airfares
SITTTSL015	Administer billing and settlement plans
SITTTSL016	Provide specialist advice on cruises
SITTTSL017	Maintain product inventories
<b>Tourism Delivery</b>	

SITTGDE004	Lead tour groups
SITTGDE005	Prepare and present tour commentaries or activities
SITTGDE006	Develop and maintain the general and regional knowledge required by guides
SITTGDE007	Research and share information on Australian Indigenous cultures
SITTGDE008	Prepare specialised interpretive content on flora, fauna and landscape
SITTGDE009	Prepare specialised interpretive content on marine environments
SITTGDE010	Prepare specialised interpretive content on cultural and heritage environments
SITTGDE011	Coordinate and operate tours
SITTTOP001	Load touring equipment and supplies
SITTTOP002	Provide outdoor catering
SITTTOP004	Set up and operate a camp site
SITTTOP005	Operate tours in a remote area
TLIC1051	Operate commercial vehicle
TLIC2025	Operate four wheel drive vehicle
TLIC3042	Operate coach/bus
<b>Group B</b>	
<b>Communication and Teamwork</b>	
BSBCMM401	Make a presentation
BSBWRT401	Write complex documents
SITXCOM004	Address protocol requirements
<b>Computer Operations and ICT Management</b>	
BSBITU301	Create and use databases
BSBITU302	Create electronic presentations
BSBITU306	Design and produce business documents
BSBITU402	Develop and use complex spreadsheets
<b>Crisis Management</b>	
SITXCRI001	Respond to a customer in crisis
<b>E-Business</b>	
SITXEBS001	Use social media in a business
SITXEBS003	Build and launch a small business website
<b>Environmental Sustainability</b>	
BSBSUS401	Implement and monitor environmentally sustainable work practices
<b>Finance</b>	
BSBFIA401	Prepare financial reports
SITXFIN001	Process financial transactions
SITXFIN003	Manage finances within a budget
<b>First Aid</b>	
HLTAID003	Provide first aid
HLTAID005	Provide first aid in remote situations
<b>Food Safety</b>	
SITXFSA001	Use hygienic practices for food safety
<b>Languages other than English</b>	
SITXLAN003	Conduct oral communication in a language other than English

SITXLAN004	Conduct complex oral communication in a language other than English
SITXLAN005	Read and write information in a language other than English
<b>Marketing and Public Relations</b>	
BSBMKG401	Profile the market
BSBMKG412	Conduct e-marketing communications
BSBREL401	Establish networks
SITXMPR001	Coordinate production of brochures and marketing materials
SITXMPR002	Create a promotional display or stand
SITXMPR003	Plan and implement sales activities
SITXMPR004	Coordinate marketing activities
SITXMPR005	Participate in cooperative online marketing initiatives
<b>Planning and Product Development</b>	
SITTPPD001	Package tourism products
SITTPPD002	Develop interpretive activities
SITTPPD003	Coordinate and operate sustainable tourism activities
SITTPPD004	Develop in-house recreational activities
<b>Supervision</b>	
SITXHRM002	Roster staff
SITXHRM003	Lead and manage people
SITXMGT001	Monitor work operations
<b>Work Health and Safety</b>	
SITXWHS002	Identify hazards, assess and control safety risks

## SIS50419 - Diploma of Outdoor Leadership (Release 1)

### Packaging Rules

28 units must be completed:

- 13 core units
- 15 elective units, consisting of:
  - all the units in any two Groups A to AE
  - the remaining elective units can be selected from Groups A to AE, Group AF, elsewhere in the SIS Training Package, or from any other current training package or accredited course.

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

Electives which appear in *italics* have prerequisite units of competency, which are also listed within their appropriate group.

Core units	
HLTWHS004	Manage work health and safety
PUAOPE013	Operate communications systems and equipment
SISOPLN002	Plan outdoor activity sessions
SISOPLN003	Develop outdoor recreation programs
SISOPLN004	Identify hazards, assess and control risks for outdoor recreation activities
SISOPLN005	Interpret weather and environmental conditions for outdoor recreation activities
SISOPLN006	Plan for minimal environmental impact
SISOPLN007	Manage risk for outdoor programs
SISXCAI006	Facilitate groups
SISXCCS002	Coordinate client service activities
SISXEMR002	Coordinate emergency responses
SISXIND005	Coordinate work teams or groups
SISXIND008	Manage legal compliance in sport and recreation
Elective units	
Group A Abseiling, Natural Surfaces, Multi pitch	
SISOABS004	Abseil multi pitches, natural surfaces
SISOABS007	Establish ropes for multi pitch abseiling on natural surfaces
SISOABS010	Lead multi pitch abseiling activities on natural surfaces
SISOFLD006	Navigate in tracked environments
SISORSC002	Perform vertical rescues
SISORSC003	Perform complex vertical rescues
Group B Bushwalking, Difficult Tracked Environments, Rivers	
SISOBWG002	Bushwalk in difficult tracked environments
SISOBWG004	Cross rivers during bushwalks

SISOBWG006	Lead bushwalks in difficult tracked environments
SISOFLD007	Navigate in difficult tracked environments
<b>Group C Bushwalking, Extremely Difficult Tracked and Untracked Environments</b>	
SISOBWG003	Bushwalk in extremely difficult tracked and untracked environments
SISOBWG004	Cross rivers during bushwalks
SISOBWG007	Lead bushwalks in extremely difficult tracked and untracked environments
SISOFLD008	Navigate in extremely difficult tracked and untracked environments
<b>Group D Canyoning, Easy to Intermediate</b>	
SISOCAY001	Traverse canyons
SISOCAY002	Abseil in easy to intermediate canyons
SISOCAY004	Establish ropes and belays for abseils in easy to intermediate canyons
SISOCAY006	Lead canyoning activities, easy to intermediate canyons
SISOFLD007	Navigate in difficult tracked environments
SISORSC002	Perform vertical rescues
<b>Group E Canyoning, Intermediate to Advanced</b>	
SISOCAY001	Traverse canyons
SISOCAY003	Abseil in intermediate to advanced canyons
SISOCAY005	Establish ropes and belays for abseils in intermediate to advanced canyons
SISOCAY007	Lead canyoning activities, intermediate to advanced canyons
SISOFLD007	Navigate in difficult tracked environments
SISORSC002	Perform vertical rescues
SISORSC003	Perform complex vertical rescues
<b>Group F Challenge Course, Low elements</b>	
SISOABL002	Facilitate adventure-based learning activities
SISOCHC001	Lead challenge course sessions, low elements
<i>SISOCHC002</i>	<i>Set up and supervise challenge course sessions, low elements</i>
SISOCHC005	Manage challenge course
SISXFAC004	Coordinate facility and equipment acquisition and maintenance
<b>Group G Challenge Course, High elements</b>	
SISOABL002	Facilitate adventure-based learning activities
SISOCHC003	Lead challenge course sessions, high elements
<i>SISOCHC004</i>	<i>Set up and supervise challenge course sessions, high elements</i>
SISOCHC005	Manage challenge course
SISXFAC004	Coordinate facility and equipment acquisition and maintenance
<b>Group H Climbing, Natural Surfaces, Top Rope</b>	
SISOCLM002	Top rope climb single pitches, natural surfaces
SISOCLM006	Establish belays for single pitch climbing on natural surfaces
SISOCLM009	Lead single pitch climbing activities on natural surfaces, top rope climbing
SISOFLD006	Navigate in tracked environments
SISORSC002	Perform vertical rescues



<b>Group I Climbing, Natural Surfaces, Lead, Single Pitch</b>	
SISOCLM003	Lead climb single pitches, natural surfaces
SISOCLM006	Establish belays for single pitch climbing on natural surfaces
SISOCLM010	Lead single pitch climbing activities on natural surfaces, lead climbing
SISOFLD006	Navigate in tracked environments
SISORSC002	Perform vertical rescues
<b>Group J Climbing, Natural Surfaces, Lead, Multi Pitch</b>	
SISOCLM004	Lead climb multi pitches, natural surfaces
SISOCLM007	Establish belays for multi pitch climbing on natural surfaces
SISOCLM011	Lead multi pitch climbing activities on natural surfaces, lead climbing
SISOFLD007	Navigate in difficult tracked environments
SISORSC002	Perform vertical rescues
SISORSC003	Perform complex vertical rescues
<b>Group K Canoeing, Moving Water</b>	
SISOCNE002	Paddle a canoe on inland flatwater
SISOCNE003	Paddle a canoe on moving water up to grade 1 rivers
SISOCNE005	Lead canoeing activities on inland flatwater
SISOCNE006	Lead canoeing activities on moving water up to grade 1 rivers
SISOFLD006	Navigate in tracked environments
<b>Group L Canoeing, White Water</b>	
SISOCNE004	Paddle a canoe on grade 2 rivers
SISOCNE007	Lead canoeing activities on grade 2 rivers
SISOFLD006	Navigate in tracked environments
SISORSC004	Self rescue in white water
SISORSC005	<i>Rescue others in white water</i>
<b>Group M Cycle Touring, On Road</b>	
SISOCYT001	Set up, maintain and repair bicycles
SISOCYT003	Ride bicycles on roads, up to moderate terrain and heavy traffic
SISOCYT007	Lead cycling activities on roads, up to moderate terrain and heavy traffic
TLIH3002	Plan and navigate routes
<b>Group N Cycle Touring, Off Road Intermediate Trails</b>	
SISOCYT001	Set up, maintain and repair bicycles
SISOCYT005	Ride off road bicycles on intermediate trails
SISOCYT009	Lead off road cycling activities on intermediate trails
SISOFLD007	Navigate in difficult tracked environments
<b>Group O Four Wheel Driving</b>	
FWPCOT3260	Recover four wheel drive vehicles
FWPFGM3214	Operate a four wheel drive in a towing situation
MSS024023	Navigate in urban, regional and remote areas
SISODRV002	Lead four wheel driving activities
TLIB0002	Carry out vehicle inspection
TLIB2003	Carry out vehicle servicing and maintenance
TLIC2025	Operate four wheel drive vehicle

<b>Group P Horse Trail Riding, Untracked</b>	
RGRPSH308	Provide first aid and emergency care for horses or other equines
SISO EQU001	Handle horses
<i>SISO EQU002</i>	<i>Ride horses using fundamental skills</i>
<i>SISO EQU004</i>	<i>Ride horses on untracked trail rides</i>
<i>SISO EQU006</i>	<i>Guide horse trail rides in untracked areas</i>
SISO EQU010	Identify hazards, assess and control safety risks for horse handling and riding activities
<i>SISO EQU011</i>	<i>Manage horse illness and injury in remote areas</i>
SISOFLD008	Navigate in extremely difficult tracked and untracked environments
<b>Group Q Horse Handling and Riding Instruction, Advanced</b>	
SISO EQU001	Handle horses
<i>SISO EQU007</i>	<i>Instruct horse handling skills</i>
<i>SISO EQU008</i>	<i>Instruct fundamental horse riding skills</i>
<i>SISO EQU009</i>	<i>Instruct the advancement of recreational horse riding skills</i>
SISO EQU010	Identify hazards, assess and control safety risks for horse handling and riding activities
<b>Group R Horse Care</b>	
RGRPSH308	Provide first aid and emergency care for horses or other equines
SISO EQU014	Determine nutritional requirements for sport or recreational horses
ACMHBR310	Prevent and treat equine injury and disease
<b>Group S Horse Management</b>	
SISO EQU001	Handle horses
SISO EQU010	Identify hazards, assess and control safety risks for horse handling and riding activities
<i>SISO EQU012</i>	<i>Assess horses for sport or recreational performance</i>
<i>SISO EQU013</i>	<i>Condition horses for sport or recreational performance</i>
<i>SISO EQU014</i>	<i>Determine nutritional requirements for sport or recreational horses</i>
<i>SISO EQU015</i>	<i>Acquire and educate horses for sport or recreational programs</i>
<b>Group T Kayaking, Moving Water</b>	
SISOFLD006	Navigate in tracked environments
SISOKYK001	Paddle a kayak on inland flatwater
SISOKYK002	Paddle a kayak on moving water up to grade 1 rivers
SISOKYK005	Lead kayaking activities on inland flatwater
SISOKYK006	Lead kayaking activities on moving water up to grade 1 rivers
<b>Group U Kayaking, White Water, Grade 2 Rivers</b>	
SISOFLD006	Navigate in tracked environments
SISOKYK003	Paddle a kayak on grade 2 rivers
SISOKYK007	Lead kayaking activities on grade 2 rivers
SISORSC004	Self rescue in white water
<i>SISORSC005</i>	<i>Rescue others in white water</i>

<b>Group V Kayaking, White Water, Grade 3 Rivers</b>	
SISOFLD006	Navigate in tracked environments
SISOKYK004	Paddle a kayak on grade 3 rivers
SISOKYK008	Lead kayaking activities on grade 3 rivers
SISORSC004	Self rescue in white water
<i>SISORSC005</i>	<i>Rescue others in white water</i>
<i>SISORSC006</i>	<i>Lead and participate in complex white water rescues</i>
<b>Group W Sea Kayaking</b>	
SISOFLD005	Navigate waterway courses
SISOKYS001	Paddle a sea kayak in enclosed waters
SISOKYS002	Paddle a sea kayak in sheltered coastal waters
SISOKYS004	Lead sea kayaking activities in enclosed waters
SISOKYS005	Lead sea kayaking activities in sheltered coastal waters
<b>Group X Sea Kayaking, Exposed Waters</b>	
MARO003	Transmit and receive information by the global maritime distress and safety system
SISOFLD005	Navigate waterway courses
SISOKYS003	Paddle a sea kayak in exposed coastal waters
SISOKYS006	Lead sea kayaking activities in exposed coastal waters
<b>Group Y Rafting, Grade 3 Rivers</b>	
SISOFLD006	Navigate in tracked environments
SISORAF002	Guide a raft on grade 3 rivers
SISORAF005	Lead rafting activities on grade 3 rivers
SISORSC004	Self rescue in white water
<i>SISORSC005</i>	<i>Rescue others in white water</i>
<i>SISORSC006</i>	<i>Lead and participate in complex white water rescues</i>
<b>Group Z Rafting, Grade 4 Rivers</b>	
SISOFLD006	Navigate in tracked environments
SISORAF003	Guide a raft on grade 4 rivers
SISORAF006	Lead rafting activities on grade 4 rivers
SISORSC004	Self rescue in white water
<i>SISORSC005</i>	<i>Rescue others in white water</i>
<i>SISORSC006</i>	<i>Lead and participate in complex white water rescues</i>
<b>Group AA SCUBA Dive using Enriched Air Nitrox</b>	
SISOSCB001	SCUBA dive in open water to a maximum depth of 18 metres
SISOSCB007	Inspect and fill SCUBA cylinders
<i>SISOSCB008</i>	<i>SCUBA dive using Enriched Air Nitrox</i>
<b>Group AB SCUBA Specialist Dives</b>	
SISOSCB001	SCUBA dive in open water to a maximum depth of 18 metres
<i>SISOSCB003</i>	<i>SCUBA dive at night</i>
SISOSCB005	Complete underwater search and recovery dives
<i>SISOSCB009</i>	<i>SCUBA dive to depths between 18 and 40 metres</i>
SISOSCB011	Lead specialised SCUBA diving activities
<b>Group AC Ski Touring</b>	
SISOFLD008	Navigate in extremely difficult tracked and untracked environments

SISOSKT002	Ski on intermediate cross country terrain
SISOSKT003	Use snow craft skills for alpine touring
SISOSKT005	Lead skiing activities on intermediate cross country terrain
<b>Group AD Surfing, Intermediate</b>	
SISORSC007	Perform basic surf rescues
SISOSRF002	Surf waves using intermediate manoeuvres
SISOSRF005	Lead surfing activities, intermediate manoeuvres
<b>Group AE Surfing, Advanced</b>	
SISORSC007	Perform basic surf rescues
SISOSRF003	Surf waves using advanced manoeuvres
SISOSRF006	Lead surfing activities, advanced manoeuvres
<b>Group AF General electives</b>	
ACMPHR407	Implement an equine facility maintenance, improvement and management program
BSBCRT301	Develop and extend critical and creative thinking skills
BSBHRM501	Manage human resource services
BSBLDR511	Develop and use emotional intelligence
BSBMGT622	Manage resources
BSBMKG507	Interpret market trends and developments
BSBWOR501	Manage personal work priorities and professional development
BSBWOR502	Lead and manage team effectiveness
CHCCCS019	Recognise and respond to crisis situations
CHCCDE002	Develop and implement community programs
CHCGRP002	Plan and conduct group activities
CHCPRT002	Support the rights and safety of children and young people
CHCVOL004	Manage volunteer workforce development
CHCYTH001	Engage respectfully with young people
CHCYTH004	Respond to critical situations
CHCYTH005	Develop and implement procedures to enable young people to address their needs
FNSORG501	Develop and manage a budget
HLTAID003	Provide first aid
MEM50008	Carry out trip preparation and planning
MEM50009	Safely operate a mechanically powered recreational boat
MEM50010	Respond to boating emergencies and incidents
SISCAQU002	Perform basic water rescues
SISCAQU007	Perform advanced water rescues
SISOABL003	Design adventure-based learning programs
SISOFLD003	Select, set up and operate a temporary or overnight site
SISOFLD004	<i>Provide first aid in remote locations</i>
SISORSC001	Conduct search and rescue
SISOSCB002	<i>SCUBA dive from boats</i>
SISXDIS001	Facilitate inclusion for people with a disability
SISXDIS002	Plan and conduct disability programs
SISXFAC005	Manage stock supply and purchase
SISXHRM001	Recruit and manage volunteers

SISXIND003	Maintain legal knowledge for organisation governance
SISXIND010	Protect children and young people
SISXMGT001	Develop and maintain stakeholder relationships
SISXRES001	Conduct sustainable work practices in open spaces
SITTGDE004	Lead tour groups
SITTGDE005	Prepare and present tour commentaries or activities
SITTGDE006	Develop and maintain the general and regional knowledge required by guides
SITTGDE007	Research and share general information on Australian Indigenous cultures
SITTGDE008	Prepare specialised interpretive content on flora, fauna and landscape
SITTGDE009	Prepare specialised interpretive content on marine environments
SITTGDE010	Prepare specialised interpretive content on cultural and heritage environments
SITTGDE011	Coordinate and operate tours
SITTGDE012	Manage extended touring programs
SITTPPD002	Develop interpretive activities
SITTPPD008	Develop tourism products
SITTPPD009	Develop environmentally sustainable tourism operations
SITTPPD010	Develop culturally appropriate tourism operations
TAEASS401	Plan assessment activities and processes
TAEASS402	Assess competence
TAEASS403	Participate in assessment validation
TAEASS502	Design and develop assessment tools
TAEDEL301	Provide work skill instruction
TAEDEL404	Mentor in the workplace

## SIT50116 - Diploma of Travel and Tourism Management (Release 1)

### Packaging Rules

23 units must be completed:

- 12 core units
- 11 elective units, consisting of:
  - 6 units from Group A
  - 5 units from Group A, Group B, elsewhere in the SIT Training Package, or any other current Training Package or accredited course.

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

Core units	
BSBDIV501	Manage diversity in the workplace
SITTIND001	Source and use information on the tourism and travel industry
SITXCCS007	Enhance customer service experiences
SITXCCS008	Develop and manage quality customer service practices
SITXCOM005	Manage conflict
SITXFIN002	Interpret financial information
SITXFIN003	Manage finances within a budget
SITXFIN004	Prepare and monitor budgets
SITXHRM003	Lead and manage people
SITXMGT001	Monitor work operations
SITXMGT002	Establish and conduct business relationships
SITXWH5003	Implement and monitor work health and safety practices
Elective units	
Group A	
Tourism and Travel Coordination	
SITTTOP003	Allocate tour or activity resources
SITTTSL002	Access and interpret product information
SITTTSL003	Provide advice on international destinations
SITTTSL004	Provide advice on Australian destinations
SITTTSL005	Sell tourism products and services
SITTTSL006	Prepare quotations
SITTTSL007	Process reservations
SITTTSL008	Book supplier products and services
SITTTSL009	Process travel-related documentation
SITTTSL010	Use a computerised reservations or operations system
SITTTSL011	Source airfares for domestic flights
SITTTSL012	Construct normal international airfares



SITTTSL013	Construct promotional international airfares
SITTTSL014	Construct advanced international airfares
SITTTSL015	Administer billing and settlement plans
SITTTSL016	Provide specialist advice on cruises
SITTTSL017	Maintain product inventories
SITXCCS002	Provide visitor information
<b>Tourism Delivery</b>	
SITTGDE004	Lead tour groups
SITTGDE005	Prepare and present tour commentaries or activities
SITTGDE006	Develop and maintain the general and regional knowledge required by guides
SITTGDE007	Research and share information on Australian Indigenous cultures
SITTGDE008	Prepare specialised interpretive content on flora, fauna and landscape
SITTGDE009	Prepare specialised interpretive content on marine environments
SITTGDE010	Prepare specialised interpretive content on cultural and heritage environments
SITTGDE011	Coordinate and operate tours
SITTTOP001	Load touring equipment and supplies
SITTTOP002	Provide outdoor catering
SITTTOP004	Set up and operate a camp site
SITTTOP005	Operate tours in a remote area
TLIC1051	Operate commercial vehicle
TLIC2025	Operate four wheel drive vehicle
TLIC3042	Operate coach/bus
<b>Group B</b>	
<b>Administration and Communication</b>	
BSBADM502	Manage meetings
BSBCMM401	Make a presentation
BSBWRT401	Write complex documents
SITXCOM004	Address protocol requirements
<b>Computer Operations and ICT Management</b>	
BSBITU301	Create and use databases
BSBITU302	Create electronic presentations
BSBITU306	Design and produce business documents
BSBITU402	Develop and use complex spreadsheets
<b>Crisis Management</b>	
SITXCRI001	Respond to a customer in crisis
<b>E-Business</b>	
BSBEBU501	Investigate and design e-business solutions
BSBEBU502	Implement e-business solutions
SITXEBS002	Develop, implement and monitor the use of social media in a business
SITXEBS003	Build and launch a small business website
<b>Environmental Sustainability</b>	
BSBSUS401	Implement and monitor environmentally sustainable work practices

<b>Finance</b>	
BSBFIA303	Process accounts payable and receivable
BSBFIA401	Prepare financial reports
<b>First Aid</b>	
HLTAID003	Provide first aid
HLTAID005	Provide first aid in remote situations
<b>Food Safety</b>	
SITXFSA001	Use hygienic practices for food safety
<b>Governance and Legal Compliance</b>	
SITXGLC001	Research and comply with regulatory requirements
<b>Human Resource Management</b>	
SITXHRM002	Roster staff
SITXHRM004	Recruit, select and induct staff
SITXHRM005	Manage volunteers
SITXHRM006	Monitor staff performance
<b>Languages other than English</b>	
SITXLAN003	Conduct oral communication in a language other than English
SITXLAN004	Conduct complex oral communication in a language other than English
SITXLAN005	Read and write information in a language other than English
SITXLAN006	Read and write documents in a language other than English
<b>Management and Leadership</b>	
BSBR501	Manage risk
SITXMGT003	Manage projects
<b>Marketing and Public Relations</b>	
BSBMKG401	Profile the market
BSBMKG510	Plan e-marketing communications
BSBMKG509	Implement and monitor direct marketing activities
SITXMPR001	Coordinate production of brochures and marketing materials
SITXMPR002	Create a promotional display or stand
SITXMPR003	Plan and implement sales activities
SITXMPR004	Coordinate marketing activities
SITXMPR005	Participate in cooperative online marketing initiatives
SITXMPR006	Obtain and manage sponsorship
SITXMPR007	Develop and implement marketing strategies
SITXMPR008	Prepare and present proposals
<b>Planning and Product Development</b>	
SITTPPD001	Package tourism products
SITTPPD002	Develop interpretive activities
SITTPPD003	Coordinate and operate sustainable tourism activities
SITTPPD004	Develop in-house recreational activities
SITTPPD005	Develop host community awareness of tourism
SITTPPD006	Assess tourism opportunities for local communities
SITTPPD007	Research and analyse tourism data
<b>Work Health and Safety</b>	
SITXWHS002	Identify hazards, assess and control safety risks



# SIT60116 - Advanced Diploma of Travel and Tourism Management (Release 1)

## Packaging Rules

27 units must be completed:

- 17 core units
- 10 elective units, consisting of:
  - 6 units from Group A
  - 4 units from Group A, Group B, elsewhere in the SIT Training Package, or any other current Training Package or accredited course.

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

Core units	
BSBDIV501	Manage diversity in the workplace
BSBMGT617	Develop and implement a business plan
BSBRK501	Manage risk
BSBWRT401	Write complex documents
SITTIND001	Source and use information on the tourism and travel industry
SITTPPD008	Develop tourism products
SITXCCS007	Enhance customer service experiences
SITXCCS008	Develop and manage quality customer service practices
SITXFIN002	Interpret financial information
SITXFIN003	Manage finances within a budget
SITXFIN004	Prepare and monitor budgets
SITXGLC001	Research and comply with regulatory requirements
SITXHRM003	Lead and manage people
SITXMGT001	Monitor work operations
SITXMGT002	Establish and conduct business relationships
SITXMPR007	Develop and implement marketing strategies
SITXWHS004	Establish and maintain a work health and safety system
Elective units	
Group A	
Tourism and Travel Coordination	
SITTTOP003	Allocate tour or activity resources
SITTTSL002	Access and interpret product information
SITTTSL003	Provide advice on international destinations
SITTTSL004	Provide advice on Australian destinations
SITTTSL005	Sell tourism products and services
SITTTSL006	Prepare quotations
SITTTSL007	Process reservations
SITTTSL008	Book supplier products and services

SITTTSL009	Process travel-related documentation
SITTTSL010	Use a computerised reservations or operations system
SITTTSL011	Source airfares for domestic flights
SITTTSL012	Construct normal international airfares
SITTTSL013	Construct promotional international airfares
SITTTSL014	Construct advanced international airfares
SITTTSL015	Administer billing and settlement plan
SITTTSL016	Provide specialist advice on cruises
SITTTSL017	Maintain product inventories
SITXCCS002	Provide visitor information
<b>Tourism Delivery</b>	
SITTGDE004	Lead tour groups
SITTGDE005	Prepare and present tour commentaries or activities
SITTGDE006	Develop and maintain the general and regional knowledge required by guides
SITTGDE007	Research and share information on Australian Indigenous cultures
SITTGDE008	Prepare specialised interpretive content on flora, fauna and landscape
SITTGDE009	Prepare specialised interpretive content on marine environments
SITTGDE010	Prepare specialised interpretive content on cultural and heritage environments
SITTGDE011	Coordinate and operate tours
SITTTOP001	Load touring equipment and supplies
SITTTOP002	Provide outdoor catering
SITTTOP004	Set up and operate a camp site
SITTTOP005	Operate tours in a remote area
TLIC1051	Operate commercial vehicle
TLIC2025	Operate four wheel drive vehicle
TLIC3042	Operate coach/bus
<b>Group B</b>	
<b>Administration</b>	
SITXMGT003	Manage projects
<b>Crisis Management</b>	
SITXCRI002	Manage a business continuity crisis
<b>E-Business</b>	
BSBEBU501	Investigate and design e-business solutions
BSBEBU502	Implement e-business solution
SITXEBS002	Develop, implement and monitor the use of social media in a business
SITXEBS003	Build and launch a small business website
<b>Environmental Sustainability</b>	
BSBSUS501	Develop workplace policy and procedures for sustainability
<b>Finance</b>	
SITXFIN005	Manage physical assets
SITXFIN006	Manage revenue
<b>First Aid</b>	

HLTAID003	Provide first aid
HLTAID005	Provide first aid in remote situations
<b>Food Safety</b>	
SITXFSA001	Use hygienic practices for food safety
<b>Human Resource Management</b>	
BSBHRM604	Manage employee relations
SITXHRM004	Recruit, select and induct staff
SITXHRM005	Manage volunteers
SITXHRM006	Monitor staff performance
<b>Marketing and Public Relations</b>	
BSBMKG510	Plan e-marketing communications
BSBPUB402	Develop public relations campaigns
SITXMPR006	Obtain and manage sponsorship
SITXMPR008	Prepare and present proposals
<b>Planning and Product Development</b>	
SITTPPD005	Develop host community awareness of tourism
SITTPPD006	Assess tourism opportunities for local communities
SITTPPD007	Research and analyse tourism data
SITTPPD009	Develop environmentally sustainable tourism operations
SITTPPD010	Develop culturally appropriate tourism operations
SITTPPD011	Develop and implement local or regional tourism plan
<b>Work Health and Safety</b>	
SITXWHS002	Identify hazards, assess and control safety risks



## SIT60316 - Advanced Diploma of Hospitality Management (Release 1)

### Packaging Rules

33 units must be completed:

- 16 core units
- 17 elective units, consisting of:
  - 1 unit from Group A
  - 1 unit from Group B
  - 9 units from Group C
  - 6 units from Group C, elsewhere in the SIT Training Package, or any other current Training Package or accredited course.

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

Core units	
BSBDIV501	Manage diversity in the workplace
BSBFIM601	Manage finances
BSBMGT517	Manage operational plan
BSBMGT617	Develop and implement a business plan
SITXCCS008	Develop and manage quality customer service practices
SITXFIN003	Manage finances within a budget
SITXFIN004	Prepare and monitor budgets
SITXFIN005	Manage physical assets
SITXGLC001	Research and comply with regulatory requirements
SITXHRM003	Lead and manage people
SITXHRM004	Recruit, select and induct staff
SITXHRM006	Monitor staff performance
SITXMGT001	Monitor work operations
SITXMGT002	Establish and conduct business relationships
SITXMPR007	Develop and implement marketing strategies
SITXWHS004	Establish and maintain a work health and safety system
Elective units	
Group A	
SITHIND001	Use hygienic practices for hospitality service
SITXFSA001	Use hygienic practices for food safety
Group B	
SITHCCC020	Work effectively as a cook
SITHIND004	Work effectively in hospitality service
SITHKOP005	Coordinate cooking operations
Group C	
Accommodation Services – Front Office, Housekeeping and Porting	
CPPCLO2001A	Maintain hard floor surfaces

CPPCLO2004A	Maintain carpeted floors
CPPCLO2009A	Clean glass surfaces
CPPCLO2010A	Clean ceiling surfaces and fittings
CPPCLO2017A	Clean wet areas
CPPCLO2019A	Sort and remove waste and recyclable materials
CPPCLO2035A	Maintain cleaning storage areas
CPPCLO3013A	Clean window coverings
CPPCLO3016A	Wash furniture and fittings
SITHACS001	Clean premises and equipment
SITHACS002	Provide housekeeping services to guests
SITHACS003	Prepare rooms for guests
SITHACS004	Launder linen and guest clothes
SITHACS005	Provide porter services
SITHACS006	Provide valet services
SITHACS007	Conduct night audit
SITHACS008	Provide accommodation reception services
SITTTSL002	Access and interpret product information
SITTTSL005	Sell tourism products and services
SITTTSL006	Prepare quotations
SITTTSL007	Process reservations
SITTTSL010	Use a computerised reservations or operations system
<b>Administration</b>	
BSBADM502	Manage meetings
BSBRES401	Analyse and present research information
<b>Asian Cookery</b>	
SITHASC001	Prepare dishes using basic methods of Asian cookery
SITHASC002	Prepare Asian appetisers and snacks
SITHASC003	Prepare Asian stocks and soups
SITHASC004	Prepare Asian sauces, dips and accompaniments
SITHASC005	Prepare Asian salads
SITHASC006	Prepare Asian rice and noodles
SITHASC007	Prepare curry pastes and powders
SITHASC008	Prepare Asian cooked dishes
SITHASC009	Prepare Asian desserts
SITHASC010	Produce Japanese cooked dishes
SITHASC011	Prepare sashimi
SITHASC012	Prepare sushi
SITHASC013	Prepare Japanese desserts
SITHASC014	Prepare dim sum
SITHASC015	Prepare Chinese roast meat and poultry dishes
SITHASC016	Prepare tandoori dishes
SITHASC017	Prepare Indian breads
SITHASC018	Prepare Indian sweetmeats
SITHASC019	Prepare Indian pickles and chutneys
<b>Client and Customer Service</b>	
SITXCCS002	Provide visitor information

SITXCCS004	Provide lost and found services
SITXCCS005	Provide club reception services
<b>Commercial Cookery and Catering</b>	
SITHCCC001	Use food preparation equipment
SITHCCC003	Prepare and present sandwiches
SITHCCC004	Package prepared foodstuffs
SITHCCC005	Prepare dishes using basic methods of cookery
SITHCCC006	Prepare appetisers and salads
SITHCCC007	Prepare stocks, sauces and soups
SITHCCC008	Prepare vegetable, fruit, egg and farinaceous dishes
SITHCCC009	Produce cook-chill and cook-freeze foods
SITHCCC010	Re-thermalise chilled and frozen foods
SITHCCC012	Prepare poultry dishes
SITHCCC013	Prepare seafood dishes
SITHCCC014	Prepare meat dishes
SITHCCC015	Produce and serve food for buffets
SITHCCC016	Produce pates and terrines
SITHCCC017	Handle and serve cheese
SITHCCC018	Prepare food to meet special dietary requirements
SITHCCC019	Produce cakes, pastries and breads
SITHCCC020	Work effectively as a cook
SITHCCC021	Prepare specialised food items
SITHCCC022	Prepare portion-controlled meat cuts and meat products
<b>Communication and Teamwork</b>	
BSBCMM401	Make a presentation
SITXCOM004	Address protocol requirements
SITXCOM005	Manage conflict
<b>Computer Operations and ICT Management</b>	
BSBITU301	Create and use databases
BSBITU302	Create electronic presentations
BSBITU306	Design and produce business documents
BSBITU402	Develop and use complex spreadsheets
<b>Crisis Management</b>	
SITXCRI002	Manage a business continuity crisis
<b>E-Business</b>	
BSBEBU501	Investigate and design e-business solutions
SITXEBS002	Develop, implement and monitor the use of social media in a business
<b>Environmental Sustainability</b>	
BSBSUS501	Develop workplace policy and procedures for sustainability
MSS405070A	Develop and manage sustainable energy practices
<b>Events</b>	
SITEEVT005	Plan in-house events or functions
SITEEVT008	Manage event staging components
SITEEVT010	Manage on-site event operations
SITEEVT011	Research event trends and practice

SITEVT013	Determine event feasibility
<b>Finance</b>	
BSBFIA302	Process payroll
BSBFIA303	Process accounts payable and receivable
BSBFIA304	Maintain a general ledger
BSBFIA401	Prepare financial reports
BSBFIM502	Manage payroll
SITXFIN002	Interpret financial information
SITXFIN006	Manage revenue
<b>First Aid</b>	
HLTAID003	Provide first aid
<b>Food and Beverage</b>	
SITHFAB002	Provide responsible service of alcohol
SITHFAB003	Operate a bar
SITHFAB004	Prepare and serve non-alcoholic beverages
SITHFAB005	Prepare and serve espresso coffee
SITHFAB006	Provide room service
SITHFAB007	Serve food and beverage
SITHFAB008	Operate and monitor cellar systems
SITHFAB009	Conduct a product tasting for alcoholic beverages
SITHFAB010	Prepare and serve cocktails
SITHFAB011	Provide advice on beers, spirits and liqueurs
SITHFAB012	Provide advice on Australian wines
SITHFAB013	Provide advice on imported wines
SITHFAB014	Provide table service of food and beverage
SITHFAB015	Provide silver service
SITHFAB016	Provide advice on food
SITHFAB017	Provide advice on food and beverage matching
SITHFAB018	Provide gueridon service
SITHFAB019	Plan and monitor espresso coffee service
SITHFAB020	Manage the sale or service of wine
<b>Food Safety</b>	
SITXFSA001	Use hygienic practices for food safety
SITXFSA002	Participate in safe food handling practices
SITXFSA003	Transport and store food
SITXFSA004	Develop and implement a food safety program
<b>Franchising</b>	
BSBFRA502	Manage a franchise operation
<b>Gaming</b>	
SITHGAM001	Provide responsible gambling services
SITHGAM002	Attend gaming machines
SITHGAM003	Operate a TAB outlet
SITHGAM004	Conduct Keno game
SITHGAM005	Analyse and report on gaming machine data
SITHGAM006	Deal Baccarat games
SITHGAM007	Conduct Big Wheel games

SITHGAM008	Deal Blackjack games
SITHGAM009	Deal Poker games
SITHGAM010	Deal Pontoon games
SITHGAM011	Conduct Rapid Roulette games
SITHGAM012	Conduct Roulette games
SITHGAM013	Conduct Sic Bo games
SITHGAM014	Manage gaming activities
SITHGAM015	Attend casino gaming machines
SITHGAM016	Deal Caribbean Stud games
SITHGAM017	Deal Casino War games
SITHGAM018	Deal Mississippi Stud games
SITHGAM019	Conduct Rapid Baccarat games
SITHGAM020	Conduct Rapid Big Wheel games
SITHGAM021	Deal Three Card Poker games
<b>Human Resource Management</b>	
BSBHRM604	Manage employee relations
SITXHRM002	Roster staff
SITXHRM005	Manage volunteers
<b>Inventory</b>	
SITXINV002	Maintain the quality of perishable items
SITXINV004	Control stock
SITXINV005	Establish stock purchasing and control systems
<b>Kitchen Operations</b>	
SITHKOP003	Plan and display buffets
SITHKOP004	Develop menus for special dietary requirements
SITHKOP005	Coordinate cooking operations
SITHKOP006	Plan catering for events or functions
SITHKOP007	Design and cost menus
SITHKOP008	Select catering systems
<b>Management and Leadership</b>	
BSBR501	Manage risk
<b>Marketing and Public Relations</b>	
BSBMKG401	Profile the market
SITXMPR001	Coordinate production of brochures and marketing materials
SITXMPR002	Create a promotional display or stand
SITXMPR003	Plan and implement sales activities
SITXMPR004	Coordinate marketing activities
SITXMPR005	Participate in cooperative online marketing initiatives
SITXMPR006	Obtain and manage sponsorship
<b>Patisserie</b>	
SITHPAT001	Produce cakes
SITHPAT002	Produce gateaux, torten and cakes
SITHPAT003	Produce pastries
SITHPAT004	Produce yeast-based bakery products
SITHPAT005	Produce petits fours
SITHPAT006	Produce desserts

SITHPAT007	Prepare and model marzipan
SITHPAT008	Produce chocolate confectionery
SITHPAT009	Model sugar-based decorations
SITHPAT010	Design and produce sweet buffet showpieces
<b>Planning and Product Development</b>	
SITTPPD005	Develop host community awareness of tourism
SITTPPD007	Research and analyse tourism data
SITTPPD008	Develop tourism products
SITTPPD009	Develop environmentally sustainable tourism operations
SITTPPD010	Develop culturally appropriate tourism operations
<b>Security</b>	
CPPSEC2012A	Monitor and control individual and crowd behaviour
CPPSEC3017A	Plan and conduct evacuation of premises
CPPSEC3018A	Provide for the safety of persons at risk
<b>Work Health and Safety</b>	
SITXWHS002	Identify hazards, assess and control safety risks
<b>Working in Industry</b>	
SITHIND001	Use hygienic practices for hospitality service
SITHIND002	Source and use information on the hospitality industry
SITHIND004	Work effectively in hospitality service

# SIT60122 - Advanced Diploma of Travel and Tourism Management (Release 1)

## Packaging Rules

27 units must be completed:

- 17 core units
- 10 elective units, consisting of:
  - 6 units from Group A
  - 4 units from Group A, Group B, elsewhere in the SIT Training Package, or any other current Training Package or accredited course.

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification

Core units	
BSBOPS504	Manage business risk
BSBOPS601	Develop and implement business plans
BSBTWK501	Lead diversity and inclusion
BSBWRT411	Write complex documents
SITTIND003	Source and use information on the tourism and travel industry
SITTPPD017	Develop tourism products
SITXCCS015	Enhance customer service experiences
SITXCCS016	Develop and manage quality customer service practices
SITXFIN008	Interpret financial information
SITXFIN009	Manage finances within a budget
SITXFIN010	Prepare and monitor budgets
SITXGLC002	Identify and manage legal risks and comply with law
SITXHRM009	Lead and manage people
SITXMGT004	Monitor work operations
SITXMGT005	Establish and conduct business relationships
SITXMPR014	Develop and implement marketing strategies
SITXWHS008	Establish and maintain a work health and safety system
Elective units	
Group A - Travel and Tourism	
Travel	
SITTTVL001	Access and interpret product information
SITTTVL002	Provide advice on international destinations
SITTTVL003	Provide advice on Australian destinations
SITTTVL004	Sell tourism products or services
SITTTVL005	Prepare customer quotations
SITTTVL006	Book tourism products and process documentation
SITTTVL007	Use a computerised reservations or operations system
SITTTVL008	Source airfares and issue tickets for domestic flights

SITTTVL009	Construct international airfares
SITTTVL010*	Construct advanced international airfares
SITTTVL011	Provide specialist advice on cruises
<b>Tourism Delivery</b>	
SITTGDE016	Lead tour groups
SITTGDE017	Prepare and present tour commentaries or activities
SITTGDE018	Develop and maintain the general and regional knowledge required by guides
SITTGDE019	Research and share information on Australian Indigenous cultures
SITTGDE020	Prepare specialised interpretive content on flora, fauna and landscape
SITTGDE021	Prepare specialised interpretive content on marine environments
SITTGDE022	Prepare specialised interpretive content on cultural and heritage environments
SITTGDE023	Coordinate and operate tours
SITTTOP006	Load touring equipment and supplies
SITTTOP007*	Provide outdoor catering
SITTTOP008	Allocate tour or activity resources
SITTTOP009	Set up and operate a camp site
SITTTOP010	Operate tours in a remote area
SITXCCS010	Provide visitor information
SITXCCS017	Use a computerised booking system
SITXCCS018	Make bookings and process documentation
SITXCCS019	Prepare quotations
TLIC0023	Operate four wheel drive vehicle
TLIC1051	Operate commercial vehicle
TLIC3042	Operate coach/bus
<b>Planning and Product Development</b>	
SITTPPD016	Research and analyse tourism data
SITTPPD018	Develop environmentally sustainable tourism operations
SITTPPD019	Develop culturally appropriate tourism operations
<b>Group B - General electives</b>	
<b>Administration</b>	
SITXMGT006	Manage projects
<b>Computer Operations and ICT Management</b>	
BSBXCS402	Promote workplace cyber security awareness and best practices
BSBXCS405	Contribute to cyber security incident responses
<b>Crisis Management</b>	
SITXCRI004	Manage a business continuity crisis
<b>E-Business</b>	
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms
SIRXOSM003*	Use social media and online tools
SIRXOSM005	Develop a basic website for customer engagement
SIRXSTR001	Develop an ecommerce strategy
<b>Environmental Sustainability</b>	
BSBSUS511	Develop workplace policies and procedures for sustainability



<b>Finance</b>	
SITXFIN011	Manage physical assets
SITXFIN012	Manage revenue
<b>First Aid</b>	
HLTAID011	Provide First Aid
HLTAID013	Provide First Aid in remote or isolated site
<b>Human Resource Management</b>	
BSBHRM612	Contribute to the development of employee and industrial relations strategies
SITXHRM010	Recruit, select and induct staff
SITXHRM011	Manage volunteers
SITXHRM012	Monitor staff performance
<b>Marketing and Public Relations</b>	
BSBMKG441	Develop public relations documents
BSBMKG552	Design and develop marketing communication plans
SITXMPR015	Obtain and manage sponsorship
SITXMPR016	Prepare and present proposals
<b>Work Health and Safety</b>	
SITXWHS006	Identify hazards, assess and control safety risks

## SIT60322 - Advanced Diploma of Hospitality Management (Release 1)

### Packaging Rules

33 units must be completed:

- 14 core units
- 19 elective units, consisting of:
  - 1 unit from Group A
  - 1 unit from Group B
  - 11 units from Group C
  - 6 units from Group C, Group D, elsewhere in the SIT Training Package, or any other current Training Package or accredited course.

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

Note: Units marked with \* have one or more prerequisites. Refer to individual units for details.

Core units	
BSBFIN601	Manage organisational finances
BSBOPS601	Develop and implement business plans
SITXCCS016	Develop and manage quality customer service practices
SITXFIN009	Manage finances within a budget
SITXFIN010	Prepare and monitor budgets
SITXFIN011	Manage physical assets
SITXGLC002	Identify and manage legal risks and comply with law
SITXHRM009	Lead and manage people
SITXHRM010	Recruit, select and induct staff
SITXHRM012	Monitor staff performance
SITXMGT004	Monitor work operations
SITXMGT005	Establish and conduct business relationships
SITXMPR014	Develop and implement marketing strategies
SITXWHS008	Establish and maintain a work health and safety system
Elective units	
Group A - Hygiene	
SITHIND005	Use hygienic practices for hospitality service
SITXFSA005	Use hygienic practices for food safety
Group B - Operations	
SITHCCC043*	Work effectively as a cook
SITHIND008	Work effectively in hospitality service
SITHKOP013*	Plan cooking operations
Group C - Hospitality	
Accommodation Services – Front Office, Housekeeping and Portering	
CPPCLO3100	Maintain cleaning storage areas

CPPCLO3101	Clean carpeted floors
CPPCLO3102	Clean hard floors
CPPCLO3103	Clean and maintain amenities
CPPCLO3105	Clean glass surfaces
CPPCLO3108	Clean window coverings
CPPCLO3111	Clean rooms, furniture and fittings
CPPCLO3112	Clean walls, ceilings and fittings
SITHACS009	Clean premises and equipment
SITHACS010	Provide housekeeping services to guests
SITHACS011	Prepare rooms for guests
SITHACS012	Launder linen and guest clothes
SITHACS013	Provide porter services
SITHACS014	Provide valet services
SITHACS015	Conduct night audit
SITHACS016	Provide accommodation reception services
SITTTVL001	Access and interpret product information
SITTTVL004	Sell tourism products and services
SITXCCS017	Use a computerised booking system
SITXCCS019	Prepare quotations
<b>Asian Cookery</b>	
SITHASC020*	Prepare dishes using basic methods of Asian cookery
SITHASC021*	Prepare Asian appetisers and snacks
SITHASC022*	Prepare Asian stocks and soups
SITHASC023*	Prepare Asian sauces, dips and accompaniments
SITHASC024*	Prepare Asian salads
SITHASC025*	Prepare Asian rice and noodles
SITHASC026*	Prepare curry pastes and powders
SITHASC027*	Prepare Asian cooked dishes
SITHASC028*	Prepare Asian desserts
SITHASC029*	Prepare Japanese cooked dishes
SITHASC030*	Prepare sashimi
SITHASC031*	Prepare sushi
SITHASC032*	Produce Japanese desserts
SITHASC033*	Prepare dim sum
SITHASC034*	Prepare Chinese roast meat and poultry dishes
SITHASC035*	Prepare tandoori dishes
SITHASC036*	Prepare Indian breads
SITHASC037*	Prepare Indian sweetmeats
SITHASC038*	Prepare Indian pickles and chutneys
<b>Client and Customer Service</b>	
SITXCCS010	Provide visitor information
SITXCCS012	Provide lost and found services
SITXCCS013	Provide club reception services
<b>Commercial Cookery and Catering</b>	
SITHCCC023*	Use food preparation equipment
SITHCCC025*	Prepare and present sandwiches

SITHCCC026*	Package prepared foodstuffs
SITHCCC027*	Prepare dishes using basic methods of cookery
SITHCCC028*	Prepare appetisers and salads
SITHCCC029*	Prepare stocks, sauces and soups
SITHCCC030*	Prepare vegetable, fruit, eggs and farinaceous dishes
SITHCCC031*	Prepare vegetarian and vegan dishes
SITHCCC032*	Produce cook-chill and cook-freeze foods
SITHCCC033*	Re-thermalise chilled and frozen foods
SITHCCC035*	Prepare poultry dishes
SITHCCC036*	Prepare meat dishes
SITHCCC037*	Prepare seafood dishes
SITHCCC038*	Produce and serve food for buffets
SITHCCC039*	Produce pates and terrines
SITHCCC040*	Prepare and serve cheese
SITHCCC041*	Produce cakes, pastries and breads
SITHCCC042*	Prepare food to meet special dietary requirements
SITHCCC043*	Work effectively as a cook
SITHCCC044*	Prepare specialised food items
<b>E-Business</b>	
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms
SIRXOSM004	Analyse performance of social media and online business tools
SIRXOSM006*	Develop and manage social media and online strategies
SIRXOSM007	Manage risk to organisational reputation in an online setting
SIRXSTR001	Develop an ecommerce strategy
<b>Events</b>	
SITEEVT023	Plan in-house events
SITEEVT026	Manage event production components
SITEEVT028	Manage on-site event operations
SITEEVT029	Research event industry trends and practice
SITEEVT031	Determine event feasibility
<b>Food and Beverage</b>	
SITHFAB021	Provide responsible service of alcohol
SITHFAB023*	Operate a bar
SITHFAB024*	Prepare and serve non-alcoholic beverages
SITHFAB025*	Prepare and serve espresso coffee
SITHFAB026*	Provide room service
SITHFAB027*	Serve food and beverage
SITHFAB028	Operate and monitor cellar systems
SITHFAB029*	Conduct a product tasting for alcoholic beverages
SITHFAB030*	Prepare and serve cocktails
SITHFAB031*	Provide advice on beers, spirits and liqueurs
SITHFAB032*	Provide advice on Australian wines
SITHFAB033*	Provide advice on imported wines
SITHFAB034*	Provide table service of food and beverage
SITHFAB035*	Provide silver service

SITHFAB036	Provide advice on food
SITHFAB037*	Provide advice on food and beverage matching
SITHFAB038	Plan and monitor espresso coffee service
SITHFAB039*	Manage the sale or service of wine
<b>Food Safety</b>	
SITXFSA006	Participate in safe food handling practices
SITXFSA007*	Transport and store food
SITXFSA008*	Develop and implement a food safety program
<b>Gaming</b>	
SITHGAM022	Provide responsible gambling services
SITHGAM023*	Attend gaming machines
SITHGAM024*	Operate a TAB outlet
SITHGAM025*	Conduct Keno games
SITHGAM026*	Analyse and report on gaming machine data
SITHGAM027*	Deal Baccarat games
SITHGAM028*	Conduct Big Wheel games
SITHGAM029*	Deal Blackjack games
SITHGAM030*	Deal Poker games
SITHGAM031*	Deal Pontoon games
SITHGAM032*	Conduct Rapid Roulette games
SITHGAM033*	Conduct Roulette games
SITHGAM034*	Attend casino gaming machines
SITHGAM035*	Deal Caribbean Stud games
SITHGAM036*	Deal Casino War games
SITHGAM037*	Deal Mississippi Stud games
SITHGAM038*	Conduct Rapid Baccarat games
SITHGAM039*	Conduct Rapid Big Wheel games
SITHGAM040*	Deal Three Card Poker games
<b>Inventory</b>	
SITXINV006*	Receive, store and maintain stock
SITXINV007	Purchase goods
SITXINV008	Control stock
SITXINV009	Establish stock purchasing and control systems
<b>Kitchen Operations</b>	
SITHKOP011*	Plan and implement service of buffets
SITHKOP012*	Develop recipes for special dietary requirements
SITHKOP014	Plan catering for events or functions
SITHKOP015*	Design and cost menus
SITHKOP016	Select catering systems
<b>Patisserie</b>	
SITHPAT011*	Produce cakes
SITHPAT012*	Produce specialised cakes
SITHPAT013*	Produce pastries
SITHPAT014*	Produce yeast-based bakery products
SITHPAT015*	Produce petits fours
SITHPAT016*	Produce desserts

SITHPAT017*	Prepare and model marzipan
SITHPAT018*	Produce chocolate confectionery
SITHPAT019*	Model sugar-based decorations
SITHPAT020*	Design and produce sweet showpieces
<b>Working in Industry</b>	
SITHIND006	Source and use information on the hospitality industry
SITHIND008	Work effectively in hospitality service
<b>Group D – General electives</b>	
<b>Administration</b>	
BSBINS401	Analyse and present research information
BSBTWK503	Manage meetings
<b>Communication and Teamwork</b>	
BSBCMM411	Make presentations
BSBTWK501	Lead diversity and inclusion
SITXCOM009	Address protocol requirements
SITXCOM010	Manage conflict
<b>Computer Operations and ICT Management</b>	
BSBTEC301	Design and produce business documents
BSBTEC302	Design and produce spreadsheets
BSBTEC303	Create electronic presentations
BSBTEC402	Design and produce complex spreadsheets
<b>Crisis Management</b>	
SITXCRI003	Respond to a customer in crisis
SITXCRI004	Manage a business continuity crisis
<b>Environmental Sustainability</b>	
BSBSUS511	Develop workplace policies and procedures for sustainability
MSS405088	Plan, implement and monitor energy management
<b>Finance</b>	
BSBFIN401	Report on financial activity
BSBHRM416	Process payroll
BSBHRM526	Manage payroll
SITXFIN008	Interpret financial information
SITXFIN012	Manage revenue
<b>First Aid</b>	
HLTAID011	Provide First Aid
<b>Franchising</b>	
BSBESB406	Establish operational strategies and procedures for new business ventures
<b>Human Resource Management</b>	
BSBHRM612	Contribute to the development of employee and industrial relations strategies
SITXHRM008	Roster staff
SITXHRM011	Manage volunteers
<b>Management and Leadership</b>	
BSBOPS502	Manage business operational plans
BSBOPS504	Manage business risk

<b>Marketing and Public Relations</b>	
BSBMKG431	Assess marketing opportunities
SITXMPR009	Coordinate production of brochures and marketing materials
SITXMPR010	Create a promotional display or stand
SITXMPR011	Plan and implement sales activities
SITXMPR012	Coordinate marketing activities
SITXMPR013	Participate in cooperative online marketing initiatives
SITXMPR015	Obtain and manage sponsorship
<b>Planning and Product Development</b>	
SITTPPD016	Research and analyse tourism data
SITTPPD017	Develop tourism products
SITTPPD018	Develop environmentally sustainable tourism operations
SITTPPD019	Develop culturally appropriate tourism operations
<b>Security</b>	
CPPSEC2109	Monitor and control access and exit of persons and vehicles from premises
CPPSEC2110	Monitor and control individual and crowd behaviour to maintain security
CPPSEC3122	Plan provision of close protection services
<b>Work Health and Safety</b>	
SITXWHS006	Identify hazards, assess and control safety risks